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JOHNSON COUNTY COURTHOUSE

Franklin, Ind.



(In the final publication an enlarged picture, 5 x 7,
will appear here.)

AN INVENTORY OF THE COUNTY ARCHIVES
OF INDIANA

Prepared by

Historical Records Survey
Division of Women's and Professional Projects
Works Progress Administration

NO. 41. JOHNSON COUNTY

W. P. A.

* * * * *

Indianapolis, Indiana

Historical Records Survey

April 1937

This inventory of Johnson County records constitutes a part of the general guide to the county archives of Indiana. It was prepared for the primary purpose of furnishing officials, students of history, and the citizens of the community with a convenient tool for their use in consulting the county records. It is hoped the information contained in these volumes will encourage county officials as well as the general public to take a greater interest in continued improvement of methods for preservation of public records. It is also hoped the information herein presented concerning the records, their present housing and care, and accommodations available for users, will prove to have value for the citizens and public officials.

This inventory of records was made during the period of February 24 to July 8, 1936, under supervision of Samuel J. Kagan, State Director; Norbert Myers, District Supervisor; and Clem Montgomery, Research Editor. The field worker was Elizabeth Land of Franklin. The worker arranged the records in the third floor storage room. Indispensable cooperation was received from all officials of the county and from the Works Progress Administration officials to make this survey successful.

It is our intention to present a complete, concise picture of the records in bibliographical form. This inventory is preceded by a number of introductory sections to enlighten the reader concerning facts forming the background and basis for the records. The entries of the inventory are carried in consecutive numbering for the county, while the bureaus are arranged in groups of governing boards; judicial agencies; major administrative offices; financial agencies; and educational, health,

engineering, and miscellaneous departments. Where it is applicable, natural groupings under subject headings are made within the bureau, and the entries are arranged according to their functional sequence. A cross reference index following the inventory will help the reader locate records with the least effort.

Acknowledgment should go to the State office force of the Survey for checking, condensing, and compiling the Johnson County Survey.

LUTHER H. EVANS, National Supervisor

S. J. KAGAN, State Director

Historical Records Survey

FOREWORD

A guide to county and township records in Indiana has long been needed by both local officials and the general public. The Works Progress Administration project of the Historical Records Survey is the first attempt to supply this need. Few more useful fields of employment could have been found than the survey of local and State historical records, even though the work inevitably presented unusual difficulties. The completion of the survey of historical records in Indiana is a source of genuine satisfaction.

We are indebted first of all to the Works Progress Administration for providing for the survey and financing it. The National Director of the project, Dr. Luther H. Evans, assured a fruitful product of the work by ably outlining it and drafting the forms to be used by the field workers so as to insure the greatest completeness with the least likelihood of errors. He and his assistants have done all that was possible for this nation-wide survey. Samuel J. Kagan, State Director of Indiana, deserves great credit for his energy and ability in organizing the office and field forces which have carried out the project. To assemble and organize more than one hundred and fifty persons in a new line of work in which there were very few local precedents, and to complete a survey of the county records in all the ninety-two counties, including the townships, at first, seemed almost impossible of accomplishment within a year. It has, however, been accomplished.

An advisory committee has helped guide work upon the project; though no meetings were held, its members in many instances were a great help. A word of appreciation must be recorded here for the county officers who courteously gave the representatives of the survey access to the records in their offices and cooperated in the making of the survey. Especially is the State indebted to those officers who made possible the photographing of old records for preservation in a central depository.

CHRISTOPHER B. COLEMAN

Director, Indiana Historical Bureau
and Chairman, Advisory Committee
Historical Records Survey.

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GENERAL PLAN JOHNSON COUNTY

STATE PLANNING BOARD
OF INDIANA
1935

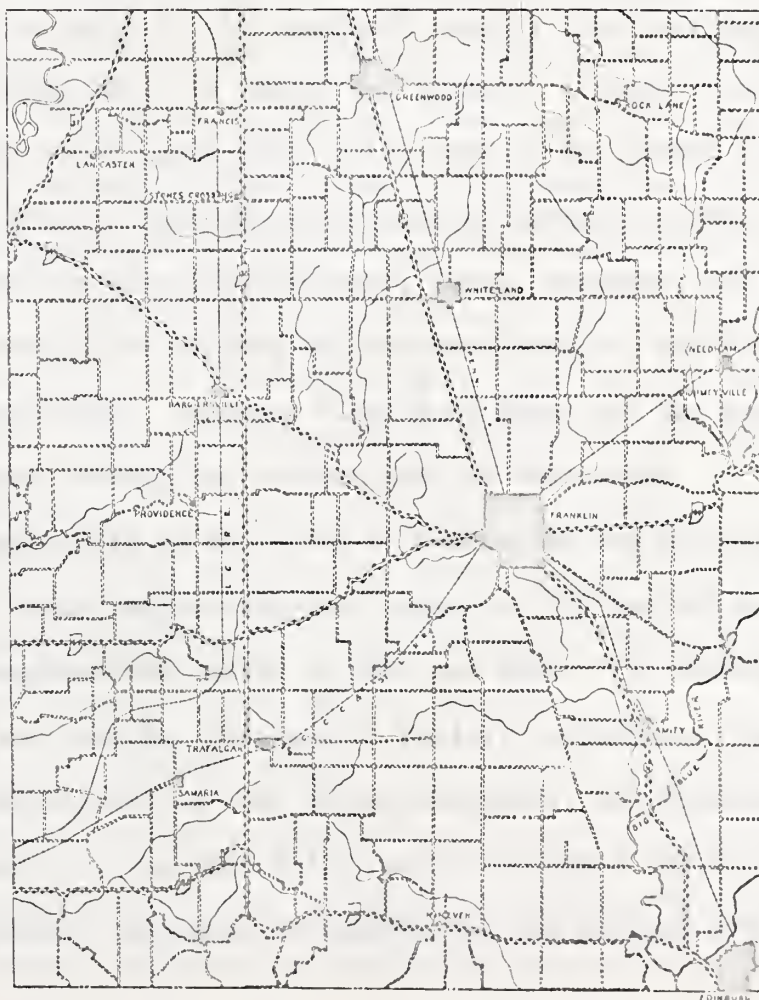
LEGEND

STATE AND U.S. HIGHWAYS

IMPROVED ROADS

DIRT ROADS

TOWNS



1823-1936

Johnson County, situated in the central part of the State, is bounded on the north by Marion County, on the east by Shelby County, on the south by Brown and Bartholomew Counties, and on the west by Morgan County. It has an area of 322 square miles.

The surface of Johnson County is generally level or slightly rolling, except for a section in the southwest portion. Here a range of hills extends from Nineveh to a point on the western county line about six miles north of the southwest corner. The territory south and west of these hills is rugged and broken. A ridge or watershed runs north and south about three miles west of the center of the county. The area is watered and drained by numerous streams. Big Blue River and its tributaries--Sugar, Young, Burkhart, and Hurricane Creeks--drain the central and western portions; and Honey, Crooked, and Indian Creeks, together with White River are the principal streams flowing through the western part of the county.

The relationship of the State of Indiana to the history of America as a whole begins with the landing of the English and French at Jamestown and Quebec in 1607 and 1608. The French explored to the west and down the Mississippi Valley; in Indiana, trading posts were established at Fort Wayne, Lafayette, and Vincennes. The English pushed into the Ohio Valley and established settlements. The commercial rivalry that grew up between the two nations eventually

led to the French and Indian War. As a result France ceded the whole Mississippi Valley to England. During the early years of the American Revolution, Vincennes--now an English fort--was taken by General George Rogers Clark, and Indiana became part of the State of Virginia. The whole Middle West remained under this jurisdiction until 1784, when it was ceded to the United States Government. Three years later Northwest Territory was organized, and in 1790 Knox County, which embraced all of Indiana and parts of Ohio, Illinois, Michigan, and Wisconsin, was created. Indiana was organized as a Territory in 1800 and admitted into the Union as a State in 1816.

All the central part of Indiana--some thirty-odd counties--lying south of the Wabash River, was ceded to the United States Government by the Indians belonging to the Miami Confederacy--the Twightwees, Weas, Piankashaws, and Shockeys--at the Treaty of St. Mary's, October 2-6, 1818. This large tract of land was called the New Purchase. Johnson County was never a permanent home of the Indians, but they camped with its confines for brief periods during hunting expeditions, both before and after the first white settlers moved in. The favorite camping grounds of these Indians--the Delawares and occasionally a few Potawatomis--were the bluffs of White River, the headwaters of Young's Creek, and the present site of Franklin.

The lands now included within Johnson County were partially surveyed in 1819-20, but were not put up for sale until the fall of 1821. Before that time, however, permanent settlers were moving in. The first was John ^hCambell, a native of Tennessee. In March 1820,

he brought his wife and family of eight children to a spot just south of the present site of Edinburg and built a cabin. Before the end of the year eighteen families had moved into what is now Blue River Township. Pleasant Township was first settled by Daniel Loper in October 1820; he built a cabin at the crossing of Whetzel's Trace and the old Indian trail. In February 1821, Elisha Adams of Pennsylvania, Joseph Young of North Carolina, and Robert Gilcress moved into Johnson County. Adams built a cabin near the present location of Amity, and Young settled at the junction of Sugar and Lick Creeks. Later on, Lick Creek became known as Young's Creek. Nineveh Township was first settled by Amos Durbin. Later on in the fall Robert Worl built a cabin on Leatherwood Creek, one mile east of the present site of Williamsburg. On March 6, 1821, the northwest corner of the county was settled by Abraham and John Sells of Virginia. They located near the mouth of Pleasant Run.

Johnson County was formed by an act of the general assembly, approved December 31, 1822, out of lands attached to Delaware County, in the New Purchase. The legal boundaries of the county, which have never been changed, as set out in the act are: "Beginning at the south west east corner of section thirty four, in town eleven, north of range five east, the same being the south west corner of Shelby county: thence running north with the line of said county, to the south east corner of Marion county; thence west to the north east corner of Morgan county; thence south with the line of said county, to the township line dividing townships ten and eleven; thence east with

said line to the place of beginning, shall constitute and form a new county, which shall be called, and designated by the name of Johnson." (Laws of Indiana, 1822-23, p. 22).

John Smiley was appointed sheriff by Governor Hendricks, with authority to hold the first election and to organize the county government. The election was held on March 8, 1823, at the homes of Hozekiah Davison on Blue River and Daniel Boaz on White River. William Freeman, John S. Miller, and James Ritchey were elected commissioners; Samuel Herriott was chosen clerk and William Shaffer, recorder; and Israel Watts and Daniel Poaz were elected associate judges.

The commissioners held their first meeting on the second Monday of May 1823, at the house of John Smiley. The locating commissioners appointed by the general assembly to select a site for the county seat of the newly formed county met at the same time and place. They decided that the present site of Franklin, where a "paper village" had been laid out, should be the seat of justice. The commissioners appointed John Campbell, county agent, and the first sale of lots in Franklin took place September 2, 1823. The county was also divided into three townships: Blue River, Ninevah, and White River. At the present time there are nine townships in Johnson County: Clark, Franklin, Hensley, Needham, Pleasant, Union, and the three mentioned above.

The first term of circuit court began on October 16, 1823, at the

log cabin of John Smiley. William W. Wick was presiding judge and Daniel B. Wick, the judge's brother, was prosecuting attorney.

The first courthouse was a two-story structure built of hewed logs. It is uncertain when work was begun on the building, but it was ready for occupancy by October 1824. It was decided to build another courthouse in January 1830--a brick building two stories high and forty feet square, surmounted by a cupola. The completed structure was accepted by the commissioners May 8, 1832. It was destroyed by fire on May 18, 1849. The contract for the third courthouse was awarded July 4, 1849. The new building was of limestone and brick, 50 by 84 feet in size. It was also destroyed on December 12, 1874, by a fire which also caused the loss of many records. A temporary frame structure was erected on the site of the present city building. The fifth courthouse was completed in December 1881. It is a three-story, brick and stone building of modern construction.

Since 1890 the population of Johnson County has slowly but steadily increased; according to the 1930 census there were 21,706 persons living within the county. This population trend is also true of the incorporated towns--Edinburg, Franklin, Greenwood, Whiteland, and Bangersville--although the increase is not as great as for the county as a whole.

While there is some manufacturing in the county, agriculture is probably the most important occupation. As compared with 1920, the number of farms and the average size of farms is approximately the same. Full owners of farms have increased, and tenancy has fallen

off to some extent. The number of acres cultivated is slightly under the 1920 figure. The total value of farm land and buildings, however, has fallen almost two-thirds since 1920.

The most important manufacturing plants in the county are those producing veneers and furniture. There are also some canning factories and a concern producing wearing apparel.

SOURCES

1. HISTORICAL SKETCH OF JOHNSON COUNTY--D. C. Banta.
2. HISTORY OF JOHNSON COUNTY
3. HISTORY OF JOHNSON COUNTY--E. L. Branigin.
4. COUNTY BOUNDARIES--Pence and Armstrong.

Johnson County, with its county seat at Franklin, is a political subdivision of the State of Indiana for administrative purposes, and holds, therefore, only such powers of local government as have been prescribed by law. Johnson County was organized by an act of the general assembly, effective May 5, 1823 (Laws of Indiana 1822-23, p. 22.) Its present form of government, as it functions today, is the result of its development under the original constitution of 1816, the present constitution adopted in 1851, and nearly a century and a quarter of legislative action.

The county system of government is an inheritance from England and the American colonies, whence pioneers in Indiana brought their customs and laws. Its beginning in Indiana was by the laws of the Northwest Territory, which provided for a governing body called the board of county commissioners. (Laws of Northwest Territory, Acts 1799, ch. 32, sec. 8.) The administrative duties were executed by the sheriff (Ibid., 1788, ch. 2, sec. C), clerk (Ibid., ch. 2, p. 11), coroner (Ibid., ch. 9, sec. 1), recorder (Ibid., 1795, sec. 1, p. 102). Under the laws of Indiana Territory of 1802, the office of county surveyor was established. (Laws of Indiana Territory, 1802, ch. 1, sec. 1.)

In the year 1816, Indiana was admitted to the Union, and the constitution of that year provided for the election in each county of the officers named above. To these were added by legislative enactment in 1817, the office of county treasurer. (Acts 1817, ch. 17, p. 119.) The next major change in the county organization occurred in 1841 when the office of the auditor was established. (Acts 1841, ch. 2, sec. 1.) At the organization of Johnson County, these offices were established

under the authority of the constitution of 1816 and the laws of Indiana.

As Indiana developed, there was much dissatisfaction with the Constitution of 1816, but repeated attempts to change it did not succeed until 1851, when a constitutional convention was called to frame a new constitution. This constitution was adopted in 1852, and with some alterations by later amendments, remains the Constitution of Indiana.

Each county has its own individual governmental set-up. Although the Constitution of 1851 forbids special legislation, the general assembly has provided necessary variations for counties, by classification based chiefly on population. Urban and rural areas obviously cannot be governed by the same system or number of officers. Every county has the constitutional offices, but the statutory officers vary greatly in number, powers, and duties. The latter may be compulsory in all counties, or they may be optional and therefore established in only a few instances; others may be authorized in only certain classes of counties, though the class may include but one county.

Since the establishment in each county of a county council in 1899, Indiana stands alone among the States of the Union in having a dual system of county governing boards. Each county is governed by a board of commissioners and a county council. Their duties, with technical distinctions, are enumerated in their proper places below.

From the beginning of the present century, a tendency toward centralization of power in the hands of State authorities has taken from the county officials many of their powers and duties and has greatly lessened the scope of those remaining. In the older fields of finance, roads, and education, the State's supervision has greatly increased, and creation of newer State departments, such as police, food and fire inspection, and

public welfare, has caused heavy erosion of local responsibility and control.

Present Administration

The Constitution of 1851 provides for the election of a clerk of the circuit court, who keeps the records of the proceedings of all the courts in the county; an auditor, who keeps records of county financial matters and records dealing in real property and the estates of private citizens; a recorder, whose duties are to keep a record of every conveyance or other instrument entitled and required by law to be recorded; a treasurer, who receives all money coming to the county and keeps a record of same; a sheriff, who is conservator of the peace and who carries out court orders; a coroner, who investigates violent deaths and those of suspicious circumstances; and a surveyor, who prepares plans and specifications for the improvement of public works and establishes boundaries for public and private lands, and since 1933 has had charge of drainage systems. (Ind. Const., art. 6, sec. 2). The constitution provides for two other officers--circuit judge and prosecuting attorney--who legally are a part of the circuit, which may include one or more counties. Since the adoption of the constitution, the general assembly has prescribed the establishment of additional departments.

The present leading governing body of the county is the board of commissioners, often called the "county board", elected for a term of three years. The board provides buildings to house county business, furnishes public squares and grounds, audits the accounts of county officers who handle money, changes boundaries of townships as it sees fit, and is charged with the maintenance of county roads and highways. (1 Ind. Rev. Stat., 1852; Burns' Ind. Stat. Ann. 1933, Sec. 26-601.) The board is also charged with many specific duties authorized by statutes and are either mandatory or optional.

Another governing body is the county council, created in 1899, by statute, to act as a check upon the board of county commissioners by controlling the finances of county government. This council consists of seven members who are elected for a term of four years. One member is elected from each councilmanic district by the citizens of the district and three members are elected at large from the county. The county auditor acts as clerk of the council. The council has power to fix certain tax rates, the exclusive right to make appropriations out of the county treasury, and the exclusive right to authorize the borrowing of money for the county. (Acts 1899; Burns' Ind. Stat. Ann. 1933, Sec. 26-501, 26-502, 26-515, 26-532.)

In 1873, by legislative enactment, the office of county superintendent of schools was created. The superintendent is elected by the township trustees and serves for a term of four years. His duties are specifically set out in the statutes, and he is under the jurisdiction of the State board of public instruction. (Acts 1873, 1899; Burns' Ind. Stat. Ann. 1933, Sec. 28-702.)

By an act of 1873, a county board of education was created. The board consists of the county superintendent of schools, the township trustees, and the chairman of the school trustees of each city and town of the county. The duties of the board are to consider the general wants and needs of the schools and matters relating to the purchase of school furniture, books, maps, charts, etc. (Acts 1873; Burns' Ind. Stat. Ann. 1933, Sec. 28-801.)

An act of 1891 created the office of health commissioner, who^N elected by the county commissioners to serve for a term of four years. It is his duty to safeguard the health and to promote sanitary systems for the

citizens of the county. He is also required to keep records of contagious diseases, births, deaths, and marriages. (Acts 1891; Burns' Ind. Stat. Ann. 1933, Sec. 35-108.)

By an act of 1891 the office of county assessor was created. The assessor is elected for a four-year term. His duties are to assess omitted real and personal property, to instruct the township assessors, to carry out the orders of the State tax board, and to act as president of the county board of review. (Acts 1891; ch. 99.)

An act of 1891 created the county board of review, whose members consist of the county assessor, county auditor, and county treasurer. (Acts 1891; ch. 99.) This act was amended in 1919 to include two freeholders of opposite political parties as members of the board. The duty of this board is to equalize unfair assessments on real and personal property. (Acts 1919; Burns' Ind. Stat. Ann. 1933, Sec. 64-1201.)

In 1907, a legislative act created a county board of finance, consisting of the board of county commissioners. The county auditor acts as secretary. This board has the custody of the county funds and selects the depositories. (Acts 1907; Burns' Ind. Stat. Ann. 1933, Sec. 61-606, 61-607.) The general assembly of 1935 repealed this act and in the same session revived it as part of the depository act, reestablishing the board of finance practically unaltered. (Acts 1935; Burns' Ind. Stat. Ann. 1936 Supplement, Sec. 61-606, 61-628 to 61-639.)

By an act of 1913, the legislature made provisions for the creation of the office of agricultural agent, legally termed county agent, but commonly referred to by the descriptive name. Inasmuch as the agent of the State in the sale of State lands originally was called the county agent, the popular term is used here. The act provides that this office may come

into existence whenever a certain number of residents of the county shall petition therefore. The appointment is made annually by Purdue University and ratified by the county board of education. Upon proper petition, this office was established in Johnson County, September 1, 1915. The duties of the county agent are to disseminate information for the promotion and advancement of agriculture, horticulture, and domestic science. (Acts 1913; Burns' Ind. Stat. Ann. 1933, Sec. 28-4911.) By an act of 1931, the office of home demonstration agent was created, whose work is supplemental to the office of the agricultural agent. (Acts 1931; Burns' Ind. Stat. Ann. 1933, Sec. 28-5627.)

The office of superintendent of highways, established in 1913, was abolished by an act of 1933, and the office of highway supervisor authorized to be established at the discretion of the board of county commissioners. In Johnson County, the surveyor by virtue of his office acts as highway supervisor. He has general supervision of all county highways, roads, and bridges. (Acts 1933; Burns' Ind. Stat. Ann. 1933, Sec. 36-1110.)

In 1933 the legislature created a county board of tax adjustment. The board consists of one member of the county council, selected by the council, and six members appointed by the judge of the circuit court. This board has the power, as it deems necessary, to revise, to change or reduce, but not to increase any tax levy or any corresponding items of the budget on which the tax levies are based. (Acts 1933; Burns' Ind. Stat. Ann. 1933, Sec. 64-304.)

The county board of public welfare was created by an act of 1936. The board consists of five members appointed by the circuit court to serve for a term of four years. The board is charged with the administration of assistance to dependent children in their own homes, to aged persons, and to all those who are otherwise handicapped. (Acts 1936; Burns' Ind. Stat. Ann. 1936 Supplement, Sec. 52-1117.)

Judicial

The judicial system of Johnson County, as of other Indiana counties, is prescribed by the State Constitution and the subsequent legislative enactments of the Indiana General Assembly. The Constitution authorized and directed the general assembly to divide into judicial circuits the whole State as the need arose. Johnson and Brown Counties forms the eighth circuit, established in 1925. (Acts 1925; Burns' Ind. Stat. Ann. 1933, Sec. 4-332.) The Constitution further provides for the election of a judge and a prosecuting attorney for each circuit, and for a clerk for each county within a circuit. (Indiana Const., Art. 6, Sec. 2; Art. 7, Sec. 9-11.) The circuit court has jurisdiction in all criminal, civil, probate, and juvenile cases, and hears appeals from lower courts.

In 1852, by a legislative act the court of common pleas was created, with limited jurisdiction. The court continued in existence until it was abolished by an act of the legislature in 1873. In earlier times, the common pleas court was a subdivision of the circuit court for certain cause, and had no independent existence. (Acts 1852.)

Records System

The establishment of each of these offices caused the beginning of separate records as prescribed by the general assembly under the provisions for each respective office. A fire in 1874 destroyed the courthouse and all records therein except a part of the clerk's and recorder's, which were saved. In many of the smaller offices no permanent records have been kept; therefore no survey could be made. Johnson County followed its own form of accounting until, in 1909, the legislature established the State board of accounts, which formulates, prescribes, and installs systems of accounting

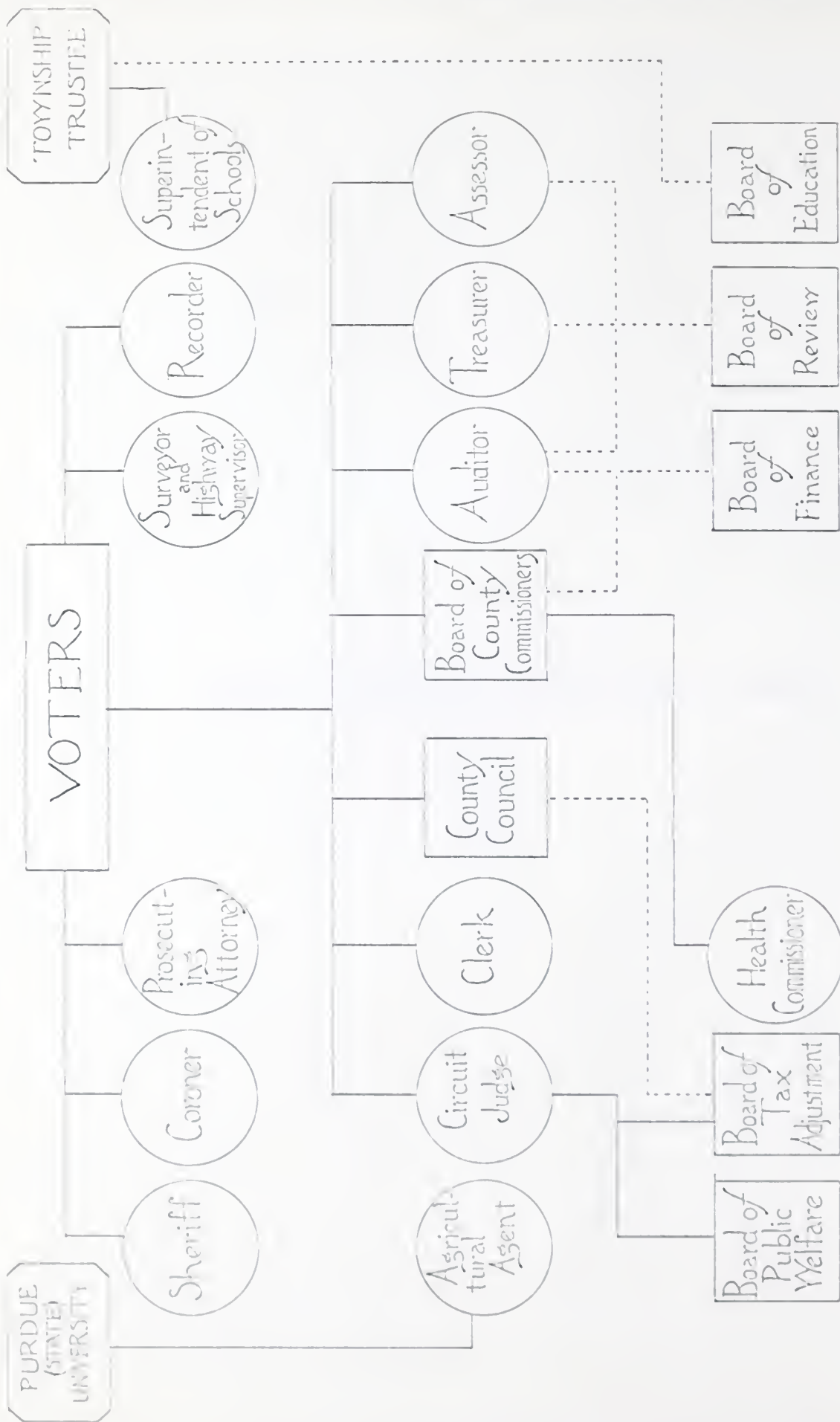
and reporting which are uniform for every public office of the same class. (Acts 1909; Burns' Ind. Stat. Ann. 1933, Sec. 6-202.) Under this law some of the records were combined to eliminate separation, duplication, and overlapping. The law also permits the use of bound looseleaf records in almost all cases where the records are typed. The quality of the paper and ink and the binding and rebinding practices are left to the judgment of the board of county commissioners, except that a good quality is required.

Whenever it may be necessary for the preservation of the records of any office from mutilation, the board of county commissioners issues an order directing the officer in charge to copy and transcribe the records for preservation. (Acts 1888; Burns' Ind. Stat. Ann. 1933, Sec. 26-634.)

In 1925 a law was passed permitting county officials, at their discretion, to turn over to the State archives bureau for permanent preservation, any official books, records, documents, original papers, newspaper files, or printed books and material not in current use in their offices. (Acts 1925; Burns' Ind. Stat. Ann. 1933, Sec. 63-320.) This law is optional and has been ineffectual. County officials are loath to part with records, even when no longer used and in spite of lack of storage space, for fear of a possible call for them. Consequently, they have only occasionally availed themselves of this provision for permanent preservation of their old records.

The Historical Records Survey will, in due time, submit sample forms of types of records now in use in the several bureaus of county government. From a study of these forms a model arrangement may be organized for the uniform creation of public records, so that the records created daily may be preserved for posterity.

A CHART OF JOHNSON COUNTY GOVERNMENTAL ORGANIZATION



EXPLANATION OF CHART

Circles represent individual officers.

Squares represent agencies in board form.

Solid lines are lines of election or appointment. Broken lines indicate ex-officio relationship. All lines should be read downward.

Auditor, Treasurer, Surveyor, Recorder, Clerk of Court, Coroner, Sheriff, Prosecuting Attorney, Assessor, Board of Commissioners, Council, and Judge of Circuit Court -- all elected by voters.

Board of Public Welfare	-- Appointed by judge, circuit court.
Highway Supervisor	-- By virtue of his office, the county surveyor acts in this capacity.
Health Commissioner	-- Elected by board of commissioners.
Board of Finance	-- Consists of county commissioners, with the auditor as secretary.
Board of Review	-- Composed of assessor as president, auditor as secretary; treasurer, and two freeholders of county appointed by judge of circuit court.
Board of Tax Adjustment	-- Composed of one member of the county council, a township trustee, the mayor, a member of school board, and three resident freeholders appointed by judge of circuit court.
Board of Education	-- Composed of township trustees of Johnson County, the county superintendent of schools, and the chairman of the school trustees of each city or town in Johnson County.
Superintendent of Schools	-- Elected by township trustees.
Agricultural Agent	-- Appointed by Purdue University with approval of county board of education.

In Franklin, Indiana, in a setting of maple trees, is the courthouse of Johnson County, an imposing brick building which was completed in 1882. Containing three floors and a basement, it extends 125' in length, 80' in width, and 60' in height, above which rises a tall clock tower. All the county records are housed in the seventeen rooms described below. In the basement are the office of the board of public welfare and a storage room for records; on the first floor are the offices of the recorder, the auditor, the assessor, the treasurer, the superintendent of schools, the surveyor, and the agricultural agent; on the second floor are the offices of the clerk and the sheriff; and on the third floor are five storage rooms for records.

Commissioners:

The commissioners' office, located on the ^{newly added} first floor, is well lighted and well ventilated; it has a composition floor 15' square, plastered walls 16' high, and plastered ceiling, and furnishes users of the records with adequate accommodations. On 80' of wooden shelving are 40' of bound volumes and 40' of unbound records in file boxes 10" deep, comprising 9% of the commissioners' records and 3% of the auditor's records. No space is available for additional shelving. Distribution of the other records of the commissioners is as follows: 75% in the auditor's office, 1% in the northeast attic storage room, 4% in the southeast storage room, 2% in the southwest storage room, 4% in the north storage room, and 5% in the basement storage room.

County Council

Records of the county council are housed in the auditor's office (q. v., infra).

Clerk

The clerk's office, measuring 30' by 25' by 16', is located on the northwest corner of the second floor. Having a composition floor and plaster walls and ceiling, the room is in good condition and is well lighted, clean, and well ventilated. Fifty per cent of the clerk's records-- 78' of bound volumes and 15' of unbound records in file boxes averaging 20" in depth--are housed here, completely occupying the wood shelving and allowing no space for additional shelves. Of the remainder of the clerk's records, 2% are housed in the sheriff's office, 1% in the auditor's office, 7% in the northeast attic storage room, and 40% in the basement storage room. Sufficient accommodations for persons consulting the records are provided in this office.

Recorder

An office, measuring 25' by 21' by 16', on the north side of the first floor, is occupied by the recorder. This room, which has a composition floor and plastered walls and ceiling, is well ventilated and well lighted, furnishing users of the workers with satisfactory accommodations. It is equipped with 520' of shelving, on which are 500' of bound volumes, 3' of unbound records in file boxes 12", and 1' of newspapers. Housed here are 95% of the recorder's records, 3% being in the northeast attic storage room and 2% in the basement storage room.

Sheriff

Adjoining the clerk's office on the north side of the second floor is the office of the sheriff, a well lighted and well ventilated room,

measuring 14' by 14' by 16'. It has a composition floor, plaster walls and plaster ceiling, and contains 125' of shelving, part of which is occupied by 5' of bound volumes and 60' of unbound records in file boxes 10" deep. Eighty per cent of the sheriff's records--the other 20% being in the northeast attic storage room--and 2% of the clerk's records, are housed in this room, in which satisfactory accommodations are provided for users of the records.

Coroner

The coroner's records are housed in the auditor's office and the basement storage room (q. v., infra).

Auditor

The auditor occupies an office on the northwest corner of the first floor. Well lighted and well ventilated, the room has a composition floor and plaster walls and ceiling, and furnishes users of the records with excellent accommodations. The wooden shelving is entirely occupied by 30' of bound volumes and 10' of unbound records in file boxes 14" deep, but additional shelving can be installed. Records housed here consist of 3% of the records of the auditor, all the records of the board of tax adjustment, 75% of the records of the commissioners and the board of finance, 35% each of the records of the coroner and the board of review, and 1% of the records of the clerk. Distribution of the remainder of the auditor's records is as follows: 3% in the commissioners' office, 3% in the assessor's office, 1% in the treasurer's office, 2% in the north attic storage room, 6% in the northeast attic storage room, 25% in the southeast attic storage room, 55% in the southwest attic storage room, and 2% in the basement storage room.

Assessor

The assessor's office, on the southeast corner of the first floor, houses 10% of his records, in addition to 3% of the auditor's records, 40% of the records of the board of review, and 75% of the records of the health commissioner. The room, whose dimensions are 25' by 15' by 16', has composition flooring and plaster ceiling and walls, and is well ventilated and lighted. The shelving is completely occupied by the records--16' of bound volumes and 20' of unbound records in file boxes 14" deep--but space is allowed for additional shelving. Adequate accommodations are furnished in this room for persons consulting the records.

Board of Review

Records of the board of review are housed in the auditor's office, the assessor's office, and the basement storage room (q. v.: auditor and assessor, supra; basement storage room, infra).

Board of Tax Adjustment

All the records of the board of tax adjustment are housed in the auditor's office (q. v., supra).

Board of Finance

The records of the board of finance are housed in the auditor's office and the basement storage room (q. v.: auditor, supra; basement storage room, infra).

Treasurer

Two rooms--an office and a vault--on the southwest corner of the first floor, are occupied by the treasurer. The office measures 20' by 12' by 16', and the vault 6' by 6' by 16'; both office and vault have composition floors, plaster walls and plaster ceilings, and both are well lighted. Ventilation is poor, however, in the vault, and no accommodations are provided there for users of the records. In the office, wooden shelving is entirely occupied by 15' of bound volumes and 10' of unbound records in file boxes 10" deep, allowing space for additional shelving. In the vault 10' of bound volumes occupy only one fourth of the present shelving. Five per cent of the treasurer's records are housed in the office, 40% in the vault, and 55% in the southwest attic storage room. One per cent of the auditor's records are also housed in the office.

Board of Education

Records of the board of education are housed in the office of the superintendent of schools (q. v., infra).

Superintendent of Schools

An office 15' by 10' by 16', on the northeast corner of the first floor, is jointly occupied by the superintendent of schools and the agricultural agent. Having a composition floor and plaster walls and ceiling, the office is in good condition, well lighted, and well ventilated. It is equipped with 16' of shelving, on which are 16' of bound volumes, 4' additional being arranged on a table; 8' of unbound records are housed in filing cabinets. Those comprise 75% of the records of the superintendent

of schools and all the records of the board of education and the agricultural agent. The other 25% of the superintendent's records are housed in the north attic storage room. Satisfactory accommodations are provided in this room for users of the records.

Health Commissioner

The records of the health commissioner are kept in the assessor's office and the basement storage room (q. v.: assessor, supra; basement storage room, infra).

Board of Public Welfare

In the southeast corner of the basement is an office, 20' by 15' by 8', used by the board of public welfare. This office has a concrete floor and plaster ceiling and walls, and is well lighted and fairly well ventilated. All the records of the board--1' of bound volumes--are housed here, occupying about one third of the steel shelving. Users of the records are provided with excellent accommodations here.

Surveyor

A large office 25' square, on the south side of the first floor, is occupied by the surveyor and houses 98% of his records. The composition floor and the plaster ceiling and walls of this office are in good condition, and ventilation, lighting, and the accommodations for users of the records are likewise good. Wooden shelving is completely occupied by 5' of bound volumes and 8' of unbound records in file boxes 10" deep. The other 2% of the surveyor's records are housed in the southwest attic storage room.

Agricultural Agent

The agricultural agent occupies an office jointly with the superintendent of schools, which office is described in that entry (q. v., supra).

Attic Storage Rooms

Five rooms on the third floor, or attic, are used for the storage of records. Conditions in these rooms are far from ideal. All have wood floors, plaster walls, and plaster ceilings, which are in fair condition; all are poorly ventilated and dusty; none have artificial lighting; and none provide accommodations for users of the records, with the exception of the south storage room, which contains one table. In the north storage room, which measures 16' by 14' by 14', are 1' of bound volumes and an undetermined quantity of unbound records stacked on the floor, all of which comprise 25% of the records of the superintendent of schools, 4% of the records of the commissioners, and 2% of the records of the auditor; here is space for the installation of shelving. On 310' of shelving in the northeast storage room--a room measuring 24' by 21' by 14'--are 70' of bound volumes and 100' of unbound records in pigeon holes 10" deep; on the floor is a stack 4' by 7' by 2' of miscellaneous material. These are 20% of the sheriff's records, 7% of the clerk's records, 6% of the auditor's records, 5% of the assessor's records, 3% of the recorder's records, and 1% of the commissioners' records. The southeast attic storage room is narrower by 5' than the northeast storage room and houses 200' of bound records and 45' of unbound records in file boxes 10" deep, leaving 35' of shelving unoccupied. Thirty per cent of the assessor's records, 25% of the auditor's records, and 4% of the commissioners' records are housed here. The south

storage room, identical in size with the southeast storage room, houses 146' of bound volumes--55% of the assessor's records--on 176' of shelving. The southwest storage room is 2' greater in length and width than the south storage room. Here 288' of bound volumes are housed on wooden shelves; 22' of bound volumes are stacked on a table and on the floor is a stack, 4' by 3' by 5', of unbound miscellaneous material. Records housed here comprise 55% each of the records of the treasurer and the auditor, and 2% each of the records of the commissioners and the surveyor.

Basement Storage Room

In the southeast corner of the basement is a room 25' by 21' by 12' used for the storage of old records. The room is in fair condition, having a concrete floor and plaster ceiling and walls; its lighting is good, but its ventilation is poor, and dust and dampness are prevalent. Wooden shelving 1066' in length houses 154' of bound volumes, 740' of unbound records in file boxes 10" deep, and 15 bundles, 12" by 12" by 14", of miscellaneous material. Housed in this room are 65% of the records of the coroner, 40% of the records of the clerk, 30% of the records of the health commissioner, 25% each of the records of the board of review and board of finance, 5% of the records of the commissioners, and 2% each of the records of the recorder and the auditor. Sufficient accommodations for users of the records are not provided.

Review

In certain offices in Johnson County there is a lack of space which prevents proper housing of the records. This presents a peculiar, but

by no means unusual problem, the solution of which is hard to determine. These offices are the commissioners' office, the clerk's office--though it is thought that in the latter a different type of shelving will allow sufficient space--the auditor's office, and the joint office of the superintendent of schools and the agricultural agent. It would be advisable, if practical, to provide separate rooms for these two officials, as the present room is badly crowded. Certain other officers, no space for future records provided in their office; remove records to the storage rooms as they become obsolete, housing only incumbent's records in the office.

In the storage rooms, attic and basement, the correction of general conditions and the construction of shelving--only in the north attic room--are needs which cannot properly be ignored, and this should be the first problem taken in hand. In these storage rooms the old records are housed--records which are sometimes highly valuable for their historical information, and which should be preserved.

The style Manual of the United States Government Printing Office is the authority followed herein.

alph.	alphabetical or alphabetically
Ann.	Annotated
art.	article
arr.	arranged
aver.	average
bdl.	bundle
Bldg.	Building
ch.	chapter
chron.	chronological or chronologically
C. C.	County Courthouse
Const.	Constitution
hdw.	handwritten
ib., ibid.	ibidem (same reference as that immediately foregoing)
Ind.	Indiana
infra	below
ne.	northeast
no., nos.	number, numbers
nw.	northwest
off.	office
p., pp.	page, pages
q. v.	which see
Rev. Stat.	Revised Statutes

rm.	room
Sec.	Section
se.	southeast
stg.	storage
sw.	southwest
supra	above
twp.	township
U. S.	United States
vol., vols.	volume, volumes
vt.	vault

Other abbreviations occasionally used will be obvious from the context.

Explanation to Inventory

The inventory of the records of each bureau is preceded by an explanatory section, giving legal status and functions of each.

Each entry has two parts, or paragraphs: Title and description. Occasionally an entry will have a cross-reference paragraph.

I. The title consists of:

1. Entry number. The entries are numbered consecutively within the county.

2. Titles in capitals, enclosed in parentheses, are supplied by the Historical Records Survey, because either the volume or file has no title or an incorrect title. Words in capitals and lower case, enclosed in parentheses, are supplementary to the title, where it is necessary to explain the type of records more fully.

3. Period covered by the record, showing beginning and ending dates. A dash in place of an ending date denotes a continuous open record.

4. Quantity.

5. Markings, if a series or a part of a series. Where the entry consists of one volume or of vol. 1 only, the marking is omitted.

6. Variation in numbering.

7. Missing volumes.

8. Variations in title.

II. The description consists of:

1. A complete description of the record, its contents, and its purpose, with a resume of the column headings or subjects treated.

2. Method of indexing or arrangement.

3. Nature of recording.

4. Condition. Unless good or excellent, in which case, it is omitted.

5. Number of pages, averaged for a series.

6. Size, averaged for a series, is given in inches unless otherwise specified; hence the inch sign is omitted.

7. Location.

III. Cross references made to other entries.

1. For records which have a separate index.

2. For records having earlier or later recordings under a different title or type of record.

3. For records for which additional information may be found in other entries.

I COUNTY COMMISSIONERS

The board of commissioners is a statutory body comprising three members elected for a term of three years. Elections are so arranged that one member shall retire each year. The county is divided into three districts from each of which one member must be elected by all the voters in the county. (1 Ind. Rev. Stat. 1852; Acts 1929; Burns' Ind. Stat. Ann. 1933, 26-601, 26-602, 26-603.)

Johnson County has had a board of commissioners from its creation, as provided for in the Constitution of 1816 and the Constitution of 1851.

The inception date of this office in Johnson County is 1823. All records of this office are located in the courthouse unless otherwise stated.

The board was intended to be the administrative and executive head of the county. Its powers were extensive and often abused. In 1899 the county council (q. v.) was created as a check upon the commissioners in fiscal matters. (Acts 1899; Burns' *ibid.*, 26-501, 26-515, 26-529, 26-532, 26-533.)

The board of commissioners is a corporate body with powers to sue and be sued, and possessing duties, rights, and powers incident to corporations (1 Ind. Rev. Stat. 1852; Burns' *ibid.*, 26-606). It meets in regular session every month on the first Monday and in special sessions as called by the county auditor, its ex-officio clerk (Acts 1863; Burns *ibid.*, 26-607).

Its principal functions are: Control of county property, allowance of claims against county (1 Ind. Rev. Stat. 1852; Burns' *ibid.*, 26-620), letting of county contracts, supervision of contracts of maintenance of roads and bridges (Acts 1905; Burns' *ibid.*, 36-1501), and the

preparation of annual budget estimates. (Acts 1859; Burns' *ibid.*, 26-516.) It appoints many county officials and exercises the right of eminent domain (Acts 1899; Burns' *ibid.*, 26-2101 to 26-2103). Other powers, in specific instances, have been conferred upon the board by the legislature; chiefly abolition or change of township or precinct boundary lines (Acts 1859; Burns' *ibid.*, 26-701), establishment of libraries (1 Ind. Rev. Stat. 1852; Burns' *ibid.*, 41-5021) and hospitals (Acts 1903; Burns' *ibid.*, 22-3201), payment of bounties, offering of rewards (Acts 1875; Burns' *ibid.*, 26-1101), and aid to war veterans.

The commissioners, by virtue of their office, were constituted a board of turnpike directors, by an act of 1879, for the management and control of all free turnpikes in the county. Each director had personal supervision of one district. Their powers are to appoint suitable persons to supervise the work of repairs; contract for labor and materials; enter upon lands to take gravel, and to give certificates of payment; and to appoint a clerk of the board (Acts 1879, p. 226). An act of 1905 made the county auditor the clerk of the board. (Acts 1905, pp. 521-579.)

This board was abolished in 1913, and the highways were placed in charge of a superintendent of highways appointed by the commissioners. (Acts 1913, ch. 330, sec. 1, p. 877.)

This office was likewise abolished twenty years later, and supervision of highways was transferred to the surveyor (q. v.), in case the commissioners have not appointed a highway supervisor (q. v.). (Acts 1933; Burns' *ibid.*, 36-1101 to 36-1109.)

Court Proceedings and Reports

1. COMMISSIONERS' RECORD, 1885--. 12 vols. (A-L).

Record of proceedings of board of commissioners, showing names of commissioners, kind of action filed, date filed, proceedings, and date allowed or dismissed. Indexed alph. by name of party filing. 1885-1918, hdw.; 1918--, typed. 626 pp. 18 x 12 x 3. Auditor's office.

For earlier records, see entry 2.

2. COMMISSIONER'S DOCKET, 1867-82. 12 vols. (D-J, 1, 3, 11, and 2 vols. not numbered).

Record of petitions, and action on petitions, showing names of petitioners, kind of petition, date of filing, record book and page no., order no., and proceedings. No index. Hdw. on printed form. Condition fair. 550 pp. 18 x 12 x 3. 3rd. floor stg. rm.

For later record, see entry 1.

3. ELECTION OF ROAD SUPERVISORS, 1905-11. 1 file box.

Election of road supervisors, showing date, name of twp., name of party for each district, and term of election. No index. 6 x 6 x 12. Basement vt.

Petitions

4. PAPERS (TO BE SUBMITTED TO COMMISSIONERS), 1900--. 4 file boxes.

Petitions by citizens for the erecting of bridges, showing date, location of bridge, and names of petitioners. No index. 6 x 6 x 12. 2 file boxes, 1900-02, basement vt.; 2 file boxes, 1902--, auditor's off.

Court Proceedings and Reports(continued)

Requisitions, Bids, and Contracts

5. REQUISITIONS, 1905--. 3 file boxes.

List of supplies needed for county offices, showing name of official, name of articles, and date. No index. 6 x 6 x 12. 1 file box, 1905-16, basement vt., 2 file boxes, 1917--, auditor's record rm.

6. BIDS FOR SUPPLIES AND CONSTRUCTION, 1936. 1 file drawer.

Bids for supplies and construction of bridges, bldgs., and roads, showing date, kind of material, name of bidder, and amount of bid. No index. 14 x 12 x 36. Auditor's off.

7. BRIDGE CONTRACTS, 1900-32. 3 file boxes.

List of material and specifications, and costs, in construction of bridges, showing date, amount of bid, name of contractor, name and location of bridge, No index. 6 x 8 x 12. 1 file box, 1900, se. stg. rm., 3rd floor; 2 file boxes, 1900-32, auditor's off.

8. CONTRACTS, 1893-1910. 2 file boxes.

Assessment made on property for improvement of streets, showing property owner's name, size and description of property, and amount of assessment. No index. 6 x 6 x 12. Basement vt.

Claims and Allowances

9. CLAIM AND ALLOWANCE RECORD, 1902--. 4 vols. (1, and 3 vols. not numbered).

Record of claims filed, and action taken, showing claim no., date filed,

Court Proceedings and Reports--Claims and Allowances (continued)

in whose favor, amount, to what appropriation charged, material and labor, for what purpose, general expenses, and allowed or not allowed. Arr. chron. Hdw. on printed form. 1911--; condition poor. 542 pp. 18 x 12 x 3. 1 vol., 1911-14, basement vt.; 3 vols., 1902-10, 1915--; auditor's off.

10. COMMISSIONER'S REGULAR AND SPECIAL SESSIONS, 1890--. 129 file boxes.

Bills allowed at regular and special sessions, showing amount of labor and material, names, and dates. No index. 6 x 8 x 12. 44 file boxes, 1890-1906, se. stg. rm., 3rd floor; 30 file boxes, 1906-1932, basement vt.; 55 file boxes, 1906--; auditor's off.

11. COUNTY CLAIMS ALLOWED, 1898--. 24 file boxes.

Claims allowed, showing labor, material, contracts, dates, name of person receiving allowance, for what purpose, and amount. No index. 6 x 8 x 12. 14 file boxes, 1898-1900, se. stg. rm., 3rd floor; 10 file boxes, 1900--; auditor's off.

12. COMMISSIONERS' CLAIMS, 1904--. 32 file boxes.

Record of funds disbursed for salaries of county officials, for labor, supplies and repairs of county bldgs., roads and bridges, showing date, nature of claim, amount, and party making claim. No index. 6 x 6 x 12. 24 file boxes, 1904-19, basement vt.; 8 file boxes, 1919--; auditor's off.

13. MONTHLY CLAIMS, 1935--. 1 file drawer.

Monthly claims for county bills, showing date, nature of claim, and amount for each office or bldg. No index. 8 x 8 x 16. Auditor's off.

Court Proceedings and Reports--Claims and Allowances(continued)

14. WARRANTS PAID, 1880--. 61 file boxes.

Canceled warrants, showing dates, amounts, to whom issued, and warrant no. No index. Condition fair. 12 x 12 x 14. 30 file boxes, 1880-86, ne. stg. rm, 3rd floor; 31 file boxes, 1896--, auditor's off.

15. PAID CLAIMS, 1925--. 80 file boxes.

Paid county claims, showing date, kind of material purchased, labor, and names. No index. 6 x 6 x 12. Auditor's record rm.

16. FILE BOXES-PAID BILLS, 1893--. 40 file boxes; 30 bundles.

Bills designated by firm names, showing materials purchased, gravel, cement, lumber, and steel. No index. File boxes, 8 x 8 x 10; bundles, 10 x 10 x 12. 30 bundles, 1893-1900, sw. stg. rm., 3rd floor; 40 file boxes, 1900--, surveyor's off.

17. DEPUTY ASSESSOR'S CLAIMS, 1935--. 3 file boxes.

Deputy assessor's claims for salary, for helping in the assessments of persons. No index. 10 x 8 x 5. Auditor's Record rm.

18. STATE REPORTS, 1902--. 4 file boxes.

Expenses for upkeep and maintenance of girls' schools, insane hospitals, and Indiana boys' schools, showing names of parties, length of term, and amount. No index. Condition fair. 6 x 6 x 12. 2 file boxes, 1902-16, basement vt.; 2 file boxes, 1916--, auditor's off.

19. COURT ALLOWANCES, 1900--. 56 file boxes.

Record of allowances for salaries, upkeep and maintenance of county institutions, and State insane hospital, blind institute, deaf and dumb institute, reform school, and female prison. No index. 6 x 8 x 12. 12 file boxes, 1900-12, se. stg. rm., 3rd floor; 24 file boxes, 1912--, auditor's off.

Court Proceedings and Reports--Claims and Allowances(continued)

20. INSANITY, 1908--. 4 file boxes.

Record of fees in insanity cases, showing medical, clothing, name of insane person, date, names of parties claiming fees, and amount of fees.

No index. 6 x 6 x 12. Basement vt.

For insane record, see entry 51.

21. OLD AGE PENSION RECORD, 1932--. 1 vol.

Record of applications to auditor, for old age pensions, showing name and address of applicant, date of birth, married or single, native or naturalized, income, names and ages of children, address, date, and signatures of applicant and auditor. No index. Hdw. on printed form. 585 pp. 18 x 12 x 3. Auditor's off.

For later records, see entries 192-196.

22. OLD AGE PENSION FORMS, 1932--. 1 file box.

Certificates of old age pensions, showing no. of instrument, time of filing, name, application no., certificate no., date of certificate, and remarks. No index. 10 x 18 x 15. Auditor's off.

For later records, see entries 192-196.

Roads, Bridges, and Ditches

23. GRAVEL ROADS, 1906-32. 7 file boxes.

Claims for labor and expenses for construction and repairing gravel roads, showing name of party making claim, date, kind of claim, and amount. No index. Condition fair. 6 x 6 x 12. Basement vt.

Court Proceedings and Reports--Roads, Bridges, and Ditches (continued)

24. BRIDGES COMPLETED, 1914-32. 5 file boxes.

Description of bridges which have been completed, including hand drawn plan, showing name and location of bridge, kind, amount of materials needed, name of contractor, and total cost of construction. No index. Condition fair. 6 x 6 x 12. Basement vt.

25. SUMMONS, 1905--. 5 file boxes.

Written notice delivered by sheriff to parties, ordered by board of commissioners, showing names, date, and nature of summons. No index. 6 x 6 x 12. 3 file boxes, 1905-15, basement vt.; 2 file boxes, 1915--, auditor's off.

26. BRIDGE LEDGER, 1864-1901. 1 vol.

Record of appropriations and expenditures, on building and repair of bridges, showing date, name of bridge, and amount. Indexed alph. by name of bridge. Hdw. Condition poor. 350 pp. 10 x 12 x 3. 112. stg. rm., 3rd floor.

27. DITCH, 1900-06. 2 file boxes.

Petitions for ditch repair, showing location of ditch, parties filing petition, and date filed. No index. Condition poor. 6 x 6 x 12. Basement vt.

II COUNTY COUNCIL

In 1899 the legislature created the county council. This council consists of seven members who are elected for a term of four years and must be resident freeholders of the county. One member is elected from each of the four councilmanic districts by the voters of the district and three members are elected by the voters of the county at large. The council elects its own president and the auditor acts as its clerk. The sheriff is required to execute the orders of the council. (Acts 1899; Burns' Ind. Stat. Ann. 1933, 26-501 and 2, 26-509, 26-515, 26-532.) The inception date of this board in Johnson County is 1899. All records are located in the courthouse unless otherwise stated.

The regular annual meeting is held on the first Tuesday after the first Monday for the purpose of fixing the tax rate and adopting the budget, and continues from day to day until its business is completed. Special meetings may be called by the auditor or a majority of the members. Sessions must be public. Although a majority of the council constitutes a quorum, the passage of ordinances requires a majority of all members; and extraordinary majorities are required by law in certain instances; a three-fourths' vote to increase or insert an item in the budget estimates submitted by the county agencies through the auditor; a two-thirds' vote to make additional appropriations at special meetings.

The power of fixing the tax rate where it is not fixed by law, is vested exclusively in the council, likewise the power of making appropriations of money to be paid out of the county treasury (Acts 1899; Burns' 1933 Stat., 26-515).

The council passes on all budget estimates submitted by county officials (Acts 1899; Burns' Ind. Stat. Ann. 1933, 26-520), as well as emergency appropriations (Acts 1899, 1907, 1913; Burns' Ind. Stat. Ann. 1933, 26-521).

The council has the exclusive power to authorize the borrowing of money for the county and the issuing of bonds (Acts 1899, 1921, 1929; Burns' Ind. Stat. Ann. 1933, 26-532). No sale or purchase by the county of real estate of the value of \$1,000 or more shall take place without authorization of the council (Acts 1899; Burns' Ind. Stat. Ann. 1933, 26-534).

28. COUNTY COUNCIL RECORD, 1899--. 2 vols. (1-2).

Minutes of meetings and business transacted by county council, showing repairs of county property, materials ordered, and signatures of members. Arr. chron. 1899-1915, hdw.; 1916--, typed. 500 pp. 18 x 14 x 3. Auditor's record rm.

29. TAX LEVIES, 1899--. 5 file boxes.

Reports of taxes levied for each twp. on various funds, showing date, amount, and total levies. No index. Condition fair. 6 x 6 x 12. 2 file boxes, 1899-1906, basement vt.; 3 file boxes, 1907--, auditor's record rm.

The clerk of the circuit court, commonly referred to as "county clerk", is a constitutional officer, elected for a four-year term, and not entitled to hold office more than eight years of any twelve-year period. (Indiana Const., art. 6, sec. 2; Burns' Ind. Stat. Ann. 1933, 49-2701.)

The inception date of this office in Johnson County is 1823. All records of this office are located in the courthouse unless otherwise stated.

Elected as clerk of the circuit court, the incumbent of the office also serves, by statutory provisions, as clerk of any and all county courts and as such is required to keep a set of dockets and records for all courts. (2 Ind. Rev. Stat. 1852; Burns' *ibid.*, 49-2706.)

In addition to his court duties, numerous other duties are imposed upon the clerk by statute. He serves *ex officio* as registration officer for the county and as a member of the various county election boards (Acts 1933; Burns' *ibid.*, 29-306). In discharging his election duties he is required to keep records of all elections in the county (Acts 1905; Burns' *ibid.*, 29-1404), issue certificates of election to successful candidates (Acts 1881; Burns' *ibid.*, 29-1501), and act as clerk to the commissioners appointed by the circuit court to make a recount in contested elections (Acts 1881 Special Session; Burns' *ibid.*, 29-2103).

Other important duties of the clerk are the issuance of marriage licenses (Acts 1852; Burns' *ibid.*, 44-201); of professional licenses; physicians' (Acts 1897; Burns' *ibid.*, 63-1302), dentists (Acts 1915;

Burns' *ibid.*, 63-506) optometrists' (Acts 1907; Burns' *ibid.*, 40-1406), veterinarians' and nurses' (Acts 1907; Burns' *ibid.*, 63-608) licenses; hunting, fishing, and trapping licenses; business licenses such as poultry dealers (Acts 1917; Burns' *ibid.*, 40-1407), junk dealers (Acts 1905; Burns' *ibid.*, 42-703), petty money lenders, and permits to carry firearms (Acts 1925; Burns' *ibid.*, 10-4721). He approves the bonds of county officers (Acts 1952; Burns' *ibid.*, 29-105,) and approves and files the bonds of notaries (Acts 1952; Burns' *ibid.*, 49-3503). He is required to keep a record of firm and partnership certificates (Acts 1909; Burns' *ibid.*, 50-201), insurance agents' certificates, and he also records many legal instruments.

Elections

30. RECORD OF ELECTIONS, 1848--. 4 vols. (1-3 and 1 vol. not numbered).

Record of election results with reference to votes cast for the various candidates. No index. Hdw. on printed form. 450 pp. 13 x 12 x 3.
3 vols., 1848-1909, 1925--, clerk's off.; 1 vol., 1910-24, sheriff's off.

31. VOTERS' REGISTRATION, 1935--. 8 file drawers.

Master file of voters, showing name, address, age, length of residence, and change of address. Arr. alph. by names of voters. 30 x 36 x 10.
Clerk's off.

32. RECORD OF APPOINTMENTS OF ELECTION SHERIFFS, 1894-1903.

1 vol.

Record showing name of appointee, address, no. of votes, duties, and signatures of election board. Indexed alph. by names of appointees.

Elections(continued)

1894-1900, hdw.; 1901-1903, typed. 500 pp. 12 x 12 x 3. Basement vt.

For later records, see entry 30.

Licenses

Marriage

(See also entry 189)

32a. APPLICATION FOR MARRIAGE LICENSE, 1903-27. 14 vols.

Record showing name of bride and groom, address, age, color, family statistics of parents, and signature of clerk. Arr. chron. Hdw. on printed form. 500 pp. 18 x 14 x 3. 11 vols., 1903-21, basement vt.; 3 vols., 1921-27, clerk's off.

33. MARRIAGE RECORD, 1830--. 13 vols. (A-M).

Record showing date, names of groom and bride, ages, color, occupations, places of birth, and family history of parents. Indexed alph. by both principals. Hdw. on printed form. 360 pp. 18 x 12 x 3. Clerk's off.

34. MARRIAGE AFFIDAVITS, 1864-1903. 13 vols.

Sworn statements by persons acquainted with applicants for marriage licenses that both applicants are of legal age, have qualifications and are residents of the county. Indexed alph. by names of both applicants. Hdw. 200 pp. 18 x 12 x 2. Basement vt.

Professional

35. REGISTER OF PHYSICIANS AND ACCOUCHERS, 1801--. 1 vol.

Record showing name and address of applicant, age, schooling, date of

Licenses--Professional(continued)

graduation, and date of license. Hdw. on printed form. 100 pp. 16 x 10 x 2. Clerk's off.

36. DENTISTS REGISTER, 1899. 1 vol.

Record of registration for license to practice dentistry, showing date, name, age and birthplace of applicant, qualifications, and attest of State board of examiners. Indexed alph. by names of applicants. Hdw. on printed form. 200 pp. 18 x 12 x 3. Clerk's off.

Business

37. JUNK DEALER'S RECORDS, 1927--. 1 vol.

Application for license to buy and sell junk, showing date, name and address of applicant, place of business, and clerk's signature. Hdw. on printed form. 260 pp. 16 x 12 x 2. Clerk's off.

Certificates

38. RECORD OF PARTNERSHIP, 1909--. 1 vol.

Certificates of partnership of firm or corporations intending to carry on business in the county, showing names of partners, residence, firm name, kind of business, and signatures of witnesses and clerk. Indexed alph. by firm names. Hdw. on printed form. 300 pp. 18 x 18 x 2. Clerk's off.

Receipts and Disbursements

39. CLERK'S DAILY BALANCE, 1916--. 9 vols.

Record of daily cash transactions and standing of funds at close of day,

Receipts and Disbursements(continued)

showing opening balances, receipts from license, fee, trust and county funds, and disbursements, showing checks drawn, totals, balance at close of day, and name of depositories. No index. Hdw. on printed form.

200 pp. 12 x 12 x 2. 4 vols., 1916-31, ne. storeroom., 3rd. floor;

4 vols., 1923-54, sheriff's off.; 1 vol., 1935--, clerk's off.

For earlier records, see entry 41.

40. CASH BOOK OF RECEIPTS AND DISBURSEMENTS, 1929--. 2 vols.

(4-5).

Record of circuit court receipts and disbursements, showing date, receipts or check no., fund, payer or payee, total cost of case, total received, total disbursed, and amount payable to county. No index. Hdw. on printed form. 600 pp. 18 x 12 x 3. 1 vol., 1929-36, sheriff's off.; 1 vol., 1936--, clerk's off.

41. CASH BOOK, 1871-1912. 11 vol.

Record of clerk's daily receipts in fees, forfeitures and costs, showing date, name of payer, fund, and total balance at close of day. No index. Hdw. 500 pp. 18 x 12 x 3. 10 vols., 1871-1912, basement vt.; 1 vol., 1887-91, ne. stg. rm., 3 rd. floor.

For later records, see entry 39.

The office of prosecuting attorney was created by the Constitution. This officer is elected at the regular election for a term of two years. (Ind. Const., Art. 7, Sec. 11; 2 Rev. Stat.; Burns, 1933 Stat., 49-2501.) Prior to the Constitution of 1851, the office of prosecuting attorney was in existence by virtue of the Constitution of 1816. The inception date of this office in Johnson County is 1823. All of the records of this office are located in the courthouse unless otherwise stated.

It is the duty of the prosecutor to inquire of the commissioners about any felony or misdemeanor, and subpoena and examine any person likely to be acquainted with the commission of any felony or misdemeanor (2 Rev. Stat.; Burn, 1933 Stat., 49-2505).

He conducts all prosecutions for felonies or misdemeanors in Johnson County, all suits on forfeited recognizances, resists applications for changing names, protects the interest of all persons of unsound mind, and superintends on behalf of the county or any of its trust funds, all suits in which they may be interested or involved, and performs such other duties as may be required by law (2 Rev. Stat. 1852; Burns, 1933 Stat., 49-2504).

Prosecuting attorneys are neither State, county nor township officers (State ex rel. Pitman vs. Tucker, 46 Ind. 335), but their office in each county is a county office.

No records could be found.

The circuit court is authorized by the Indiana Constitution (Indiana Const., Art. 7, Sec. 11). The eighth circuit comprises Brown and Johnson Counties. The inception date of this court in Johnson County is 1823. All records of this court are located in the courthouse unless otherwise stated.

The judge of the circuit court is elected by the people and the term of office is six years. The court has jurisdiction of law, equity, criminal cases, and settlement of decedent's estates, and of guardianships. It has appellate jurisdiction in certain cases from justice of peace courts. (Acts 1881; Sec. 4-303, Burns' Ind. Stat. Ann. 1933.)

Change of Venue

42. RECORD OF CHANGE OF VENUE, 1907--. 7 vols.

Record of court cases received from or sent to adjoining counties for trial, showing date sent, plaintiff and defendant, total court costs to date, court proceedings, judgment, and total cost in case. Indexed alph. by names of litigants. Hdw. on printed form. 360 pp. 16 x 14 x 2. 2 vols., 1907-20, basement vt.; 1 vol., 1920-24, no. stg. rm., 3rd floor.; 4 vols., 1924--, clerk's off.

43. REGISTER OF FOREIGN WRITS, 1871-94. 1 vol.

Record of court cases in which a change of venue was granted, showing plaintiff and defendant, no. and title of complaints, name of trial county, total costs, and remarks. Hdw. on printed form. 300 pp. 16 x 12 x 2. Basement vt.

For later records, see entry 44.

Change of Venue(continued)

44. CHANGE OF VENUE, 1916--. 4 file boxes.

Court cases in which change of venue is granted, showing date filed, plaintiff and defendant, , to or from which county venued, court proceedings, judgment, and total cost. No index. 6 x 6 x 12. 2 boxes, 1916-17, basement vt.; 2 boxes, 1917--, auditor's off.

Civil and Criminal Causes

45. CIVIL RECORDS, 1834--. 1911 file boxes, (1-1911).

Civil suits decided in open court, showing date filed, plaintiff and defendant, cause no., body of complaint, minutes of court trial, judgment, and total costs. Arr. numerically by cause nos. 10 x 4 x 4. 1773 file boxes, 1834-1916, basement vt.; 138 file boxes, 1916--, sheriff's off.

46. RECORDS OF CIVIL CASES, 1935--. 4 file drawers.

Civil causes pending, showing date, cause no., plaintiff and defendant, body of complaint, and date set for trial. Arr. numerically by cause nos. 16 x 12 x 26. Clerk's off.

47. CRIMINAL CASES, 1935--. 6 file drawers.

Criminal causes pending, showing date, name of defendant, charge, attorney, cause no., and date fixed for trial. Arr. numerically by cause nos. 16 x 12 x 26. Clerk's off.

48. INDEX TO BOXES, 1834--. 8 vols.

Index showing cause no., name of plaintiff, kind of case, and file box no. Arranged alph. by names of plaintiffs. Hdw. on printed form. 550 pp. 18 x 12 x 3. 6 vols., 1834-1925, basement vt.; 2 vols., 1925--, sheriff's off.

Civil and Criminal Causes(continued)

49. INDICTMENT RECORDS, 1853--. 10 vols. (1-3, 13-7, and 1 vol. not numbered). 1906-20, missing.

Record of grand jury returns, showing date, name of person investigated, finding of jury, acquittal or indictment, criminal charge, and remarks.

Hdw. on printed form. 300 pp. 18 x 13 x 3. 7 vols., 1853-1906, basement vt.; 3 vols., 1920--, clerk's off.

50. RECORD OF AFFIDAVITS, 1918--. 2 vols (2-3).

Record of sworn complaints charging crime, showing names of accuser and accused, date and nature of crime charged, and clerk's attest. Indexed alph. by names of accusers. Hdw. on printed form. 500 pp. 18 x 13 x 3. Clerk's off.

For earlier records, see entry 52.

51. INSANE RECORDS, 1861--. 8 vols. (2-5, 4, and 3 vols. not numbered).

Record of insanity inquests, showing date, name of patient, address, age, testimony of witnesses, finding of physician, and finding and signature of justice of the peace. Indexed alph. by name of adjudged. Hdw. on printed form. 625 pp. 18 x 12 x 3. 5 vols., 1861-1915, basement stg. rm.; 3 vols., 1901--, clerk's off.

For insanity fee record, see entry 20.

52. NATURALIZATION BOOK, 1873-1908. 1 vol.

Record of foreign born persons applying for admission for American citizenship, showing date, name of applicant, age, color, residence, present citizenship, when immigrated into U. S., renunciation, and attest of clerk. Arr. chron. Hdw. on printed form. 160 pp. 18 x 13 x 3. Basement vt.

Civil and Criminal Causes(continued)

Court Proceedings

(See also entries 72,77,82)

- 52a. AFFIDAVIT AND INFORMATION RECORD, 1846--. 7 vols. (1-4, and 3 vols. not numbered). Title varies.

Record of affidavits charging unlawful acts, showing name of complainant, name of defendant, date, body of complaint, signature of complainant, and attest of clerk. Arr. chron. Hdw. on printed form. 500 pp. 16 x 14 x 3. 4 vols., 1846-1918, clerk's basement record r.h.; 3 vols., 1918--, clerk's off.

53. ENTRY AND ISSUES DOCKET AND FEB BOOK, CIVIL, 1918--. 26 vols. (1-26).

Record of cases entered and tried in court, showing date, names of litigants and attorneys, nature of case, case no., and total fees and costs. Indexed alph. by names of plaintiffs. Hdw. on printed form. 550 pp. 18 x 12 x 3. 4 vols., 1918-26, basement vt.; 22 vols., 1926--, clerk's off.

54. ISSUE DOCKET, 1861-74. 5 vols. (3, 5-6, and 2 vols. not numbered).

Record of cases tried and decided in circuit court, showing names of litigants and attorneys, filing date, witnesses, court action, sheriff's return. Arr. chron. Hdw. on printed form. 498 pp. 18 x 12 x 3. Basement vt.

For later records, see entry 53.

Civil and Criminal Causes--Court Proceedings (continued)

55. ENTRY DOCKET, 1853-1915. 14 vols. (2 vols. no. 1, 3 vols. no. 2, 4 vols. no. 3, 2 vols., no 7, 1 vol. each 5,6,8,) 1869-76, missing.

Record of court cases filed, showing cause no., date, names of plaintiff and defendant, kind and title of action, and remarks. Indexed alph. by names of plaintiffs. Hdw. on printed form. 400 pp. 17 x 12 x 2 $\frac{1}{2}$. Basement vt.

For later records, see entry 59.

56. BAR DOCKETS, 1860-86. 10 vols. (2-5, and 6 vols. not numbered). Calendar of cases entered in circuit court, showing date, cause no., names of plaintiff and defendant, and attorneys, nature of complaint, date of hearing, and minutes of court. Arr. chron. Hdw. on printed form. 460 pp. 18 x 12 x 3. Basement vt.

For later records, see entry 57.

57. BENCH DOCKET, 1849--. 71 vols. (1-65, and 6 vols. not numbered). 1912-1936, missing. Title varies. Record of court cases, showing case no., names of plaintiff and defendant, and attorneys, nature of complaint, date filed and proceedings. No index. Hdw. on printed form. 574 pp. 18 x 12 x 3. 43 vols., 1849-1900, basement vt.; 22 vols., 1900-1912, se. stg. rm., 5rd. floor; 1 vol., 1936--, court rm.

58. CLERK'S DOCKET, 1858-1900. 12 vols.

Record of all court cases, showing cause no., names of plaintiff, defendant and attorneys, nature of action, date filed, witnesses, and court proceedings. No index. Hdw. on printed form. 598 pp. 18 x 12 x 3. Basement vt.

Civil and Criminal Causes--Court Proceedings(continued)

59. ORDER BOOK, CIVIL, 1823--. 79 vols. (1-79).

Record of all civil cases brought before circuit court, showing case no., date, names of plaintiff and defendant, nature of case, proceedings of court, and judgment. Indexed alph. by names of both principals.

1823-1931, hdw.; 1931--, typed. 500 pp. 18 x 12 x 3. 15 vols., 1823-77, basement vt.; 64 vols., 1877--, clerk's off.

60. JUDGMENT DOCKET, 1845--. 15 vols. (1-15, 2 vols. not numbered).

1874-81, missing.

Record of all judgments rendered by circuit court, showing dates, case no., attorneys, name of loser of case, amount of judgment, date of recognizance, amount of bid, sureties, date and receipt of satisfaction. Indexed alph. by names of defendant. 1845-1913, hdw.; 1919--, typed. 498 pp. 18 x 12 x 5. 10 vols., 1845-1913, basement vt.; 5 vols., 1913--, clerk's vt.

Executions

(See also entries 116-119)

61. EXECUTION DOCKET, 1823--. 12 vols. (1, 3-10, 2 vols. numbered 4, 2 vols. numbered 6, and 1 vol. not numbered). 1837-1904, missing.

Record of all court cases and judgments passed, showing case no., date filed, names of plaintiff and defendant, name of loser, amount of judgment, costs and date. Indexed alph. by names of plaintiffs. Hdw. on printed form. 500 pp. 18 x 12 x 3. 7 vols., 1823-75, basement vt.; 2 vols., 1862-87, ne. stg. rm., 3rd floor; 3 vols., 1901--, clerk's off.

Civil and Criminal Causes--Executions(continued)

62. LIS PENDENS, 1912--. 3 vols.

Record of cases continued or pending in court, showing names of plaintiff and defendant, case no., date, location of real estate, and details of complaint. Indexed alph. by name of plaintiff. Hdw. on printed form. 485 pp. 18 x 12 x 3. Clerk's off.

63. SUPPORT DOCKET, 1911--. 2 vols. (1-2).

Record of support money paid into clerk's off., showing date, cause no., names of payer and payee, order of court, amount, date due, and date paid. Indexed alph. by name of parents. Hdw. on printed form. 326 pp. 15 x 12 x 2. Clerk's off.

Probate Causes

64. PROBATE CASES, 1935--. 2 file drawers.

Record of cases pending, showing date, name of estate, guardian, plaintiff, and defendant, and date set for trial. Arr. numerically by case no. 16 x 12 x 26. Clerk's off.

65. CLAIMS PAID RECORD, 1891--. 70 file boxes.

Record of paid claims of estates and fees, showing name, date, and amount of claim. No index. 10 x 12 x 6. 50 boxes, 1891-1910, 3rd floor, no. stg. rm.; 20 file boxes, 1910--, clerk's off.

66. RECORD OF ADMINISTRATORS BONDS, OATHS AND LETTERS, 1846--.

9 vols. (1-3, B-E, and 2 vols. not numbered).

Record of bonds, oaths, and letters of administrator claims, showing names

Probate Causes(continued)

of bondsmen, administrator and decedent, date, amount of bond, inventory appraisement, sale bills and wills. Indexed alph. by name of administrator. Hdw, on printed form. 400 pp. 18 x 12 x 3. 4 vols., 1846-1911, basement vt.; 5 vols., 1911--., clerk's off.

67. EXECUTOR'S BONDS, OATHS, AND LETTERS, 1853-1920. 3 vols. (1, and 2 vols., not numbered).

Record of executor's official bonds, showing name of deceased, party bonded, date, and clerk's attest. Indexed alph. by name of executor. 1853-1902, hdw.; 1902-1920, typed. 476 pp. 18 x 12 x 3. 1 vol., 1853-1873, 3rd floor, ne. stg. rm.; 2 vols., 1873-1920, basement vt.

- 67a. GUARDIAN BOND RECORD, 1847--. 6 vols. (1-6).

Record of guardian's bonds, showing amount of bond, heirs, dates, oaths, and signatures of guardian and clerk. Indexed alph. by name of guardian. Hdw. on printed form. 500 pp. 18 x 14 x 3. 4 vols., 1847-1917, basement stg. rm.; 2 vols., 1917--., clerk's off.

68. RECORD OF GUARDIAN, BONDS, AND LETTERS, 1847-1884. 3 vols. (1-3).

Record of letters of guardianship, showing amount of bond, heir, dates, signature of guardian, and clerk's attest. Indexed alph. by name of guardian. Hdw. on printed form. 525 pp. 18 x 12 x 3. Basement.vt.

For later records, see entry 67.

69. INVENTORY RECORD, 1852--. 10 vols. (A-I, 1).

Record of itemized accounts of estates, showing names of estate and appraiser, date, and name of deceased. Indexed alph. by name of deceased. Hdw. on printed form. 500 pp. 18 x 12 x 3. 9 vols., 1852-1917, basement vt., 1 vol., 1918--., clerk's off.

Probate Causes(continued)

70. INHERITANCE AND TRANSFER TAX RECORD, 1913-14. 1 vol.

Record of court orders submitting estates to tax duplicates, showing date, residence at time of death, estimated value of property, inventory value, estate indebtedness, names of grantor and grantee, description of property, and date reported. No index. Hdw. on printed form. 360 pp. 18 x 22 x 3. 3rd floor, no. stg. rm.

For later records, see entries 75, 130.

71. RECORD OF SALE BILLS, 1835-1891. 3 vols. (A,A,1).

Record of orders for sale of estates assets, showing name of deceased, by whom sold, date, assets, sale amount, to whom sold, and security provided. Indexed alph. by name of estate. Hdw. on printed form. 300 pp. 18 x 12 x 2. Basement vt.

For later records, see entry 69.

Proceedings in Probate Causes
(See also entries 52a-60, 92.)

72. ESTATE, ENTRY, CLAIM, AND ALLOWANCE DOCKET AND FEE BOOK,
1877--. 12 vols. (1-7, 1-5).

Record of claims filed and allowances made, showing no. of claim, date filed, for whom, fees and amount. 1877--, hdw.; 1902-1912, typed. 525 pp. 18 x 12 x 3. 11 vols., 1877--, clerk's off.; 1 vol., 1912-25, 3rd floor, no. stg. rm.

73. APPEARANCE DOCKET, 1839-1881. 4 vols. (B-E). Vol. 1, 1835-39, missing.

Record of proceedings in probate court, showing name of decedent and

Probate Causes--Proceedings in Probate Court (continued)

administrator, amount of bond, securities, dates, amount, claimant, and date and amount allowed. Arr. chron. Hdw. on printed form. 320 pp. 18 x 12 x 3. Basement vt.

74. PROBATE ORDER BOOK, 1831--. 63 vols. (AA, B-D, 1-59).

Record of settlement of estates, showing partition record, and report of sales and guardianship. Indexed alph. by name of plaintiff. 1831-1915, hdw.; 1915--, typed. 550 pp. 18 x 12 x 3. 16 vols., 1831-31, basement vt.; 47 vols., 1882--, clerk's off.

75. INHERITANCE TAX FINALES "ORDER BOOK", 1913--. 2 vols. (58-59).

Record of orders determining value of estates, showing amount of tax, cause no., county, State, estate, court term, date, inventory value, and name of parties subject to tax. Indexed alph. by name of estate. Hdw. on printed form. 500 pp. 18 x 16 x 3. Clerk's off.

For other records, see entries 70, 130.

76. ORDER BOOK OF GUARDIANSHIP, 1860-1871. 1 vol.

Record of guardians' statements on estates, showing name of ward, guardian and bondsmen, and penalty. Indexed alph. by name of guardian. Hdw. on printed form. 525 pp. 18 x 12 x 3. Basement vt.

For later records, see entry 67a; for earlier records, see entry 68.

77. COMPLETE RECORD, 1823-1920. 32 vols. (A, A-1-30).

Record of probate cases, showing dates, names of parties, estates, and executor, petitions, and cost statements. Arr. chron. 1823-Feb. 1920, hdw.; Feb.-April 23, 1920, typed. 550 pp. 18 x 12 x 3. Basement vt.

Fee and Cash Records

78. FEE BOOK, CIVIL, 1847--. 34 vols. (1-26, and 8 vols. not numbered).

Record of fees collected, showing dates, items, names of defendant and plaintiff, and total costs. No index. Hdw. on printed form. 550 pp.

18 x 12 x 3. 30 vols., 1847-1907, basement vt., 4 vols., 1907--, clerk's off.

79. FEE BOOK (PROBATE), 1855--. 13 vols. (1, 3-10, and 4 vols. not numbered). 3 vols., 1876-1886, 1895-1910, 1904-06, missing.

Record of guardianship fees, showing dates, items, names of defendant and plaintiff, and total costs. Indexed alph. by name of guardian.

Hdw. on printed form. Condition fair. 598 pp. 18 x 13 x 3.

11 vols., 1855-1920, basement vt.; 2 vols., 1920--, clerk's off.

80. MISCELLANEOUS FEE BOOK, 1925--. 1 vol.

Record of court cases, showing fees collected, names of plaintiff and defendant, lists of fees, and amounts, costs, and remarks. No index.

Hdw. on printed form. 480 pp. 18 x 12 x 3. Clerk's off.

81. REGISTER OF FEES, AND FUNDS HELD IN TRUST, 1912--. 3 vols.

(1-2, 4). Vols. 3, 1923-32, missing.

Register of fees and funds held in trust, showing date received, names of plaintiff and defendant, case no., kind of record, page and cash book

no., and amount. Indexed alph. by payer. Hdw. on printed form. 600

pp. 18 x 12 x 3. 2 vols., 1912-23, basement vt., 1 vol., 1932--, clerk's off.

VI COMMON PLEAS COURT

The common pleas court was established by an act of 1852. (Acts 1852.) The judges were elected at regular elections for terms of four years. The inception date of this court in Johnson County is 1853. All records of this court are located in the courthouse unless otherwise stated. Because of the inadequacies of this court, it was abolished by an act of 1873. The jurisdiction was transferred to the circuit court. (Acts 1873, ch. 29, p. 87.)

The common pleas court had jurisdiction in matters relating to probate of wills; appointment of guardians of persons of unsound mind, and other legal disabilities; on matters relating to executors and administrators; civil matters from fifty to one thousand dollars except cases of slander, libel, breach of marriage contract, action of official bond, or where the title of real estate shall be in issue; and criminal jurisdiction in cases which are not felonies and which are not triable by a justice of the peace. (Acts 1852.)

(See ^{Proceedings} also entries 52a-60, 72-77)

82. COMPLETE RECORD (COMMON PLEAS) COURT, 1853-75. 6 vols. (1-6).
Record of civil cases, quiet titles, publications, reports, petitions, partitions, guardians and administrator's reports, showing dates, names of parties, estates, and executor, and costs. Indexed alph. by name of guardian, or administrator. Edw. on printed form. 500 pp. 18 x 12 x 3.
Basement vt.

The recorder is a constitutional officer elected for a four-year term. He is nominated in the primary and elected in the regular election, and is not eligible to hold office for more than eight years in any twelve-year period (Indiana Const., art. 6, sec. 2; 1 Rev. Stat. 1852; Acts 1901; Burns' Ind. Stat. Ann. 1933, 49-3201).

The inception date of this office in Johnson County is 1823. All records are located in the courthouse unless otherwise stated.

The title of this officer describes his functions; to make and preserve a public record of legal documents for private persons as required. Of the many kinds of documents recorded, the more important are deeds, mortgages and releases, leases and cancelations, liens, assignments, articles of incorporation, and certificates of admission for foreign corporations to do business in Indiana. There are also records of cemetery deeds, cemetery associations, farm names, chattel mortgages, and miscellaneous instruments. (1 Ind. Rev. Stat. 1852; Acts 1855, 1875 special session, 1905, 1913, 1919, 1925, 1927, and 1931; Burns' Ind. Stat. Ann. 1933, 49-3203 to 49-3235).

Deeds, Titles and Grants

82a. ENTRY BOOK, 1822--. 19 vols. (A-B, 1-17).

Record of deeds recorded, showing no., dates, description, location, date of deposit, and name of posters. Indexed alph. by name of grantor. Hdw. 500 pp. 18 x 12 x 3. 8 vols., 1822-93, 3 rd. floor, ne. stg. rm.; 11 vols., 1893--, recorder's off.

Deeds, Titles and Grants(continued)

83. DEED RECORD, 1824--. 105 vols. (A-Z, 1-79).

Record of transfers of real estate, showing no. of deed, date, names of grantee, grantor, administrator, location, date recorded, and value. Indexed alph. by name of grantee. 1824-1908, hdw.; 1909--, typed. 550 pp. 18 x 12 x 3. Recorder's off.

Re 84. GENERAL INDEX OF DEEDS, 1824--. 26 vols. (2 sets, 1-13).

Subtitled; 1 set, Grantee; 1 set, Grantor.

Index to entry 83, showing date of instruments, date of recording, description of land, and volume and page no. of entry. Indexed alph. by names of grantee and grantor. Hdw. on printed form. 500 pp. 18 x 12 x 3. Recorder's off.

84a. DEEDS, 1850-1895. 30 file boxes. (2 sets A-B to X Y Z, and 8 file boxes not lettered).

Record of deed which were left for recording, and never called for by owner. No index. 4 x 11 x 16. Recorder's off.

85. SHERIFF DEED RECORDS, 1880-1890. 1 vol.

Record of deeds made after redemption period elapsed, showing names of owner, amount paid, names of purchaser, and description and location of property. Indexed alph. by name of original owner. Hdw. on printed form. 550 pp. 18 x 12 x 3. Recorder's off.

86. TAX TITLE RECORDS, 1871-1890. 1 vol.

Record of property purchased at auction sale of delinquent property, showing name of purchaser, former owner, date, and amount. Indexed alph. by names of grantor and grantee. Hdw. on printed form. 500 pp. 18 x 12 x 2. Recorder's off.

Deeds, Titles and Grants(continued)

87. QUIET TITLE RECORD, 1911--. 2 vols. (1-2).

Record of proceedings in circuit court to gain clear title to real estate, showing no. of case, date, names of plaintiff and defendant, and description of case. Indexed alph. by names of plaintiff and defendant. 1911-1918, hdw.; 1919--, typed. 500 pp. 18 x 12 x 3. Recorder's off.

88. PATENT, 1913--. 1 file box.

Record of patent deeds issued by Federal Government, showing date, names of parties, acreage, twp., range, section, and amount of consideration. No index. 16 x 12 x 4. Recorder's off.

Mortgages and Releases

Real Estate

89. MORTGAGE RECORDS 1848--. 74 vols. (1-74).

Record of real estate mortgages, showing no., of mortgage, names of mortgagor and mortgagee, dates, description, location, and signatures of witnesses and notary. Indexed alph. by names of mortgagor and mortgagee. 1848-1908, hdw.; 1908--, typed. 585 pp. 18 x 12 x 3. Recorder's off.

90. MORTGAGES, 1880--. 1 file box.

Original mortgages uncalled for, showing name, date, location and description of land and lots, amount, and interest rate. No index. 16 x 11 x 4. Recorder's off.

91. HOMEOWNERS AND FEDERAL LAND BANK, 1934--. 1 vol.

Record of Federal Land Bank mortgage, showing name of mortgagor, address,

Mortgages and Release--Real Estate(continued)

witnesses, notary, description, and amount of loan. Indexed alph. by name of mortgagor. Typed on printed form. 563 pp. 18 x 12 x 3. Recorder's off.

Chattels

92. MORTGAGE MINUTE BOOK, 1935--. 1 vol.

Record of mortgages, showing names of mortgagee and mortgagor, no. of investment, date of filing, lists of property mortgaged, and date due. Indexed alph. by name of mortgagee. Typed on printed form. 560 pp. 18 x 12 x 3. Recorder's off.

93. CHATTEL MORTGAGE RECORD, 1872--. 30 vols. (1-11, 15-33).

Vols. 12-14, 1910-13, missing.

Record of mortgages, showing no., of mortgage, terms of contract, names of mortgagor and mortgagee, and date of release. Indexed alph. by name of mortgagor. 1872-1910, hdw.; 1913--, typed. 5 vols., 1872-1904, basement vt.; 6 vols., 1890-1910, 3rd. floor, ne. stg. rm.; 19 vols., 1913--, recorder's off.

94. CHATTEL MORTGAGES, 1872--. 1 file drawer.

Record of chattel mortgages, showing no. of mortgage, names of mortgagee, and mortgagor, name and description of chattels mortgaged, date, terms, and agreement. No index. 16 x 11 x 30. Recorder's off.

95. CONDITIONAL SALES CONTRACTS, 1935--. 1 file drawer.

Copies of conditional sales contracts, showing parties to sale, conditions, releases, and attests. No index. 16 x 11 x 30. Recorder's off.

Mortgages and Releases(continued)

School Funds

(See also entries 153-159)

96. SCHOOL FUND MORTGAGE RECORDS, 1854--. 6 vols. (1-6).

Record of school fund mortgages, showing name of mortgagor, county, dates, amount, appraiser, and signatures of treasurer and recorder. Indexed alph. by name of mortgagor. 1854-1909, hdw.; 1909--, typed. 585 pp. 18 x 12 x 3. Recorder's off.

97. BOOK OF SCHOOL LAND OF JOHNSON COUNTY, 1822--.. 1 vol.

Record of sale of school lands, showing twp., range, description, acres, section, and dates of entry and of purchase. No index. Hdw. on printed form. 252 pp. 12 x 8 x 1. Recorder's off.

Releases

98. RELEASES, 1875--. 1 file box.

Copies of mortgage releases, showing date of release, no. of mortgage, and amount. No index. 16 x 11 x 4. Recorder's off.

Liens

99. MECHANIC'S LIEN, 1926--. 1 vol.

Record of property liens for labor and materials furnished, showing date of claim, name of claimant, and amount. Indexed alph. by name of claimant. Hdw. 550 pp. 18 x 12 x 3. Recorder's off.

For earlier records, see entry 109.

100. MECHANIC'S LIEN, 1878--. 1 file box.

Record of mechanic's liens, showing by whom made, against whom, description of property, and amount. No index. 16 x 11 x 4. Recorder's off.

Register of Legal Instruments

101. WILL RECORDS, 1920--. 1 vol.

Record of wills, showing no. of will, names of deceased and heirs, and date recorded. Indexed alph. by name of testator. Typed on printed form. 263 pp. 18 x 12 x 3. Recorder's off.

For earlier records, see entry 109.

102. WILL "CERTIFIED", 1920--. 1 file box.

Certified wills, showing name of deceased, heirs, and estate, and amount bequeathed to each heir. No index. 16 x 12 x 4. Recorder's off.

103. PARTITION RECORD, 1866--. 4 vols. (1-4).

Record of property divided among heirs, showing court proceedings, petitions, amounts, name of judge, and report of commissioners. Indexed alph. by party of first part. 1866-1909, hdw.; 1909--, typed. 558 pp. 18 x 12 x 3. Recorder's off.

For earlier records, see entry 83.

104. REGISTER OF FARM NAMES, 1913-1925. 1 vol.

Record of farm names, showing name of owner, name of farm, description, section, twp., acres, and remarks. Indexed alph. by names of owner and farm. Hdw. on printed form. 300 pp. 11 x 9 x 1 $\frac{1}{2}$. Recorder's off.

105. RECORD OF INDENTURES, 1833-1879. 1 vol.

Record of apprenticeship, showing name of apprentice, term of indenture, dates, and conditions of contract. Indexed alph. by names of apprentices. Hdw. 525 pp. 18 x 12 x 3. Recorder's off.

Register of Legal Instruments(continued)

106. LEASES, 1860--. 1 file box.

Original leases recorded but not called for, showing names of parties, term of lease, premises leased, and amount. No index. 16 x 11 x 4.

Recorder's off.

107. CERTIFIED COPIES, 1822--. 1 file box.

Certified copies of instruments, last wills, and testaments, election of trustees, petitions, articles of incorporation, liens, and assignments.

No index. 16 x 11 x 4. Recorder's off.

108. PETITIONS, 1884--. 1 file box.

Original petitions for bridges, roads, and buildings, showing location, cost of improvement, and names of petitioners. No index. 16 x 11 x 4.

Recorder's off.

Miscellaneous Records

109. MISCELLANEOUS RECORD, 1870--. 15 vols. (1-15).

Record of articles of consolidation, last will and testament, election of trustees, petitions, articles of incorporation, liens, and assignments. Indexed alph. by parties of the first part. 1870-1908, hdw.; 1908--, typed. 599 pp. 18 x 12 x 3. Recorder's off.

Fee and Cash Record

110. REGISTER OF FEES, RECORDER, FEE AND CASH, 1894--. 11 vol.
(1-3, 1-8).

Record of fees received, showing date, amount, kind of fee, and from whom

Fee and Cash Record(continued)

received. Arr. chron. Hdw. 400 pp. 18 x 14 x 3. 5 vols., 1894-1918;
3 rd. floor, ne. stg. rm.; 6 vols., 1918-- , recorder's off.

111. FEE AND CASH BOOK, 1900-- . 7 vols. (1-7).

Record of fees and cash received, showing no. and kind of instrument, deeds, mortgages, releases, date, from whom received, total receipts, and amount paid. Hdw. on printed form. 585 pp. 18 x 12 x 3. Recorder's off.

Maps and Plats

112. PLAT BOOK, 1830-- . 2 vols. (1-2).

Record of plats of land deeded to city, showing date, name of grantor, location, lot no., and signatures of clerk and notary. Arr. alph. by name of town. Hdw. on printed form. 199 pp. 18 x 12 x 3. Recorder's off.

113. TRACT BOOK, 1832-1836. 1 vol.

Record of land entries, showing twp. no., range no., description, section, acres, date of entry, and name of purchaser. No index. Hdw. on printed form. 200 pp. 16 x 12 x 1. Recorder's off.

114. TOWNSHIP RANGE BOOK, 1827-32, 2 vols.

Record of the purchase of property, showing description, section, acres, date of entry, and name of purchaser. No index. Hdw. on printed form. 200 pp. 6 x 10 x 1. Recorder's off.

For later record, see entry 113.

115. CITY MAP OF FRANKLIN, IND., 1931. 1 map.

Political map showing plats, additions, streets, roads, railroads, and lot nos. Drawn by Thos. D. House. Published at Franklin, Ind. Black and white. Scale, 1" to 200'. 43 x 43. Recorder's off.

VIII SHERIFF

The sheriff is a constitutional officer chosen for a four-year period and is not eligible to hold office more than four years in any period of six years. He is a political officer, nominated by primary and elected in the regular election. He must give bond for five thousand dollars. (2 Indiana Rev. Stat. 1852; Sec. 49-2801, Burns' Ind. Stat. Ann. 1933.) The inception date of this office in Johnson County is 1823. All records of this office are located in the courthouse unless otherwise stated.

The sheriff arrests without process all persons who, within his view, commit any crime or misdemeanor, delivers them before a justice of the peace of Johnson County and holds them in his custody until the cause of such arrest has been investigated; pursues and commits to jail all felons; and executes all process directed to him by legal authority. It is also his duty to protect persons in danger from mobs and possible lynchings. (2 Indiana Rev. Stat., 1852; Sec. 49-2802 to 49-2808, Burns' Ind. Stat. Ann. 1933.)

Executions and Reports
(See also entries 61-63)

116. REGISTER OF EXECUTIONS, 1884--. 2 vols.

Record of sheriff's executions of court orders, showing case no., date of judgment, amount, against whom rendered and remarks. Arr. chron. Hdw. on printed form. 476 pp. 18 x 12 x 3. Sheriff's off.

Executions and Reports(continued)

117. SHERIFF'S DOCKET, 1866-92. 11 vols.

Record of court cases and judgments kept by sheriff, showing names of parties, witnesses and jurors, sheriff's fees, total judgment, costs, and remarks. Arr. alph. by plaintiff name. Hdw. on printed form. 500 pp. 18 x 12 x 3. 10 vols., 1866-84, 1888-92, basement vt.; 1 vol., 1885-87, 3rd floor, sw. stg. rm.

For later records, see entry 120.

118. REGISTER OF JURORS, 1884--. 5 vols. (1-3, 2 vols. not numbered).

Record of persons drawn for juror duty, showing date, juror's name, miles, days served, and amount of fee. No index. Hdw. on printed form. 525 pp. 18 x 12 x 3. 3 vols., 1884-96, basement vt.; 1 vol., 1896-1926, sheriff's off.; 1 vol., 1926-- , court rm.

119. JAIL REGISTER, 1898-1902. 1 vol.

Record of parties placed in jail, showing name, date, by whom arrested, kind of charge, fine and costs if any, date discharged, cause, sentence. No Index. Hdw. on printed form. 300 pp. 16 x 12 x 2. Basement vt.

Fee and Cash Books

120. REGISTER OF SHERIFF FEES, LAW OF 1891, 1891--. 6 vols.

Record of fee charges on court cases, showing nature of cause, date, costs, mileage, case no., attorney, parties' names, date received, date served, date returned, docketing costs, total fees, and remarks. 1891-- , no index. 1897-98, arr. chron. Hdw. on printed form. 625 pp. 18 x 12 x 3. 1 vol., 1897-98, basement vt.; 1 vol., 1912-15, 3rd floor, ne. stg. rm. ; 4 vols., 1891-- , sheriff's off.

The coroner is a constitutional officer, elected for two years, without restriction on re-election. He is required to post a five thousand dollar bond to insure the faithful performance of his duties. The office of coroner was in existence before 1851 by virtue of the Constitution of 1816. (Indiana Const., 1816, art. 6, sec. 25; Acts 1816, ch. 13, sec. 1; Indiana Const., 1851, art. 6, sec. 2.)

The inception date of this office in Johnson County is 1823. All records are located in the courthouse unless otherwise stated.

The coroner is required to investigate deaths by violence, by accident, and by suspicious means, and to determine the cause and manner of death. He holds inquests without a jury and may subpoena witnesses and employ a physician to make a post-mortem examination, filing his report and verdict with the clerk of the circuit court. He is a peace officer with the same powers as the sheriff, and acts as sheriff in cases of absence, vacancy, interest, or incapacity, and serves warrants on the sheriff if necessary. (2 Indiana Rev. Stat. 1852; Acts 1871, 1879 Special Session, and 1933; Burns' Ind. Stat. Ann. 1933, 49-2901 to 49-2914.)

121. CORONER'S INQUEST, 1900--. 6 file boxes. 1903-15, missing. Coroner's inquest papers, showing name and former address of deceased, cause of death, date, and coroner's fees. No index. 6 x 6 x 12. 4 file boxes, 1900-1903, 1915, basement vt.; 2 file boxes, 1915--, auditor's off.

The auditor is a constitutional officer, elected for a four-year term. No person can hold office for more than two consecutive terms. He is required to post bond in the amount of ten thousand dollars. (1 Ind. Rev. Stat. 1852; Acts 1889; Indiana Const., art. 6, sec. 2; Burns' Ind. Stat. Ann. 1933, 49-3001 to 49-3003.)

The inception date of this office in Johnson County is 1841. All records are located in the courthouse unless otherwise stated.

This office is the center of county administration. Financial affairs are transacted through it and here the records of county business are preserved.

The auditor's principal functions are four-fold; As a county "controller", he keeps the accounts of the county and issues warrants for all claims approved by the commissioners. Ex-officio he acts as clerk to the board of commissioners, the county council, and the board of tax adjustment, and as secretary to the board of finance and the board of review. As a tax officer, he prepares the official tax duplicates, serves as a member of the board of review as well as its secretary, and certifies to the treasurer the amount of taxes due from banks. As budget officer, he compiles estimates made to him by each county agency and submits them to the county council. (1 Ind. Rev. Stat. 1852; Acts 1899, 1907, 1919, 1920 Special Session, 1933; Burns' ibid., 26-509, 26-520, 26-611, 61-606, 64-304, 64-1007, 64-1201.)

Minor routine duties are keeping a land transfer record book; managing the common school fund, the Congressional township school

fund, and apportioning semi-annually the interest of these funds to the school corporations; preparing the ditch duplicate covering assessments for construction or repair of ditches and drains; issuing peddlers' licenses and public warehouse permits; acknowledging deeds and mortgages executed for the security of trust funds; approving bonds of township trustees; advertising and selling bonds; delivering election supplies to election inspectors; issuing tax deeds; and accepting bequests for cemeteries. (1 Indiana Rev. Stat. 1852; Burns' *ibid.*, 49-3004 to 49-3018.) Many other duties are prescribed by statute.

Audits and Reports

122. FIELD EXAMINER'S VOUCHERS, 1910--. 4 file boxes.

Itemized voucher of State board of accounts field examiner, showing corporations examined, examination period, days of service, and amount. Arr. by name of unit. 6 x 6 x 12. 1 file box, 1910-16, basement vt.; 3 file boxes, 1917--., auditor's record rm.

123. MONTHLY BALANCE BOOK, 1911-- 3 vols.

Record of receipts and disbursements of county revenue, showing kind of fund, date received, and total receipts. Arr. chron. Hdw. on printed form. 550 pp. 18 x 12 x 3. 2 vols., 1911-30, 3rd floor, ne. stg. rm.; 1 vol., 1930--., auditor's off.

124. DISTRIBUTION SHEETS, 1901--. 4 file boxes.

Distribution of taxes to town and twp., funds, showing date, town or twp. name, fund name, and fund amount. No index. 6 x 6 x 12. 2 file boxes, 1901-15, basement vt.; 2 file boxes, 1915--., auditor's off.

Audits and Reports(continued)

125. QUARTERLY REPORTS OF FEES COLLECTED, 1898--. 4 file boxes.

Sheriff's quarterly reports of fees collected, as salaries, mileage, clerk's, commissioner's, execution and decree, showing names, date, and amount of each. No index. 6 x 6 x 12. 2 file boxes, 1898-1902, basement vt.; 2 file boxes, 1902--, auditor's off.

126. CIRCUIT COURT ALLOWANCES, 1908--. 14 file boxes.

Allowances for special judge, jurors, bailiff, and all court expenses, showing name, date, kind of service, no. of days, and amount. No index. 6 x 6 x 12. 4 file boxes, 1908-14, basement vt.; 10 file boxes, 1914--, auditor's off.

127. CIRCUIT COURT CLAIMS, 1935--. 3 file boxes.

Circuit court claims submitted to auditor, showing witness fees, jurors fees, sheriff fees, name, date, kind of fee claimed, and date of service. No index. 10 x 8 x 6. Auditor's record rm.

128. SHERIFF MILEAGE, 1935--. 6 file boxes.

Sheriff's mileage claims filed with auditor, showing date, person served, no. or title of cause, name of court, no. of miles, and amount. Printed form. No index. 10 x 8 x 5. Auditor's record rm.

129. INTANGIBLES, 1933--. 2 file boxes.

Intangible tax reports, showing description, amount, serial no., market value per hundred, total value, owner's name, address, and amount of tax. No index. 10 x 8 x 5. Auditor's record rm.

130. INHERITANCE TAX, 1935--. 1 file box.

Inheritance tax, showing name of person, inheritance amount, tax amount, date, estate name, kind of inheritance, and beneficiary. Printed form. No index. 10 x 8 x 6. Auditor's main off.

Audits and Reports(continued)

131. REGISTER OF TOWNSHIP WARRANTS AUDITED, 1865-98. 40 vols.

Record of warrants allowed by county commissioners and paid by county auditor, showing warrant no., account chargeable, date issued, issued to whom, purpose, warrant amount, to what fund posted, and ledger page. No index.

Hdw. on printed form. 550 pp. 18 x 12 x 3. 3rd floor, ne. stg. rm.

For later records, see entry 139.

132. DOG TAX REPORTS OF TRUSTEES, 1898--. 6 file boxes.

List of stock killed by dogs in twp., showing amount paid, dates, and name of owner of stock. No index. 6 x 8 x 12. 3 file boxes, 1898-1900, 3rd floor, se. stg. rm.; 1 file box, 1901-25, basement vt., 2 file boxes, 1925--, auditor's off.

133. DOG REPORTS, 1935--. 2 file boxes.

List of dogs in county reported by assessor, showing owner's names, addresses, and whether taxes paid. Printed form. No index. 10 x 8 x 5. Auditor's record rm.

Receipts and Disbursements

134. AUDITOR FEE AND CASH, FEE BOOK, 1849--. 4 vols.

Record of fees and cash received by auditor for recording mortgages, wills and transfers, showing date received, from whom, ditch, highway, and liquor fees, school mortgage fund, gravel road fee, approving bonds and contracts, tax deeds and certificates, other fees, total amount collected, and date. No index. Hdw. on printed form. 450 pp. 18 x 12 x 3. 2 vols., 1849-85, 3rd floor, ne. stg. rm.; 2 vols., 1885--, auditor's off.

Receipts and Disbursements(continued)

135. REGISTER OF RECEIPTS, 1863--. 15 vols.

Register of receipts of money other than taxes collected by county treasurer, showing dates, no., from whom received, kind of account, amount, and remarks. No index. Hdw. on printed form. 500 pp. 18 x 12 x 3.

Auditor's off.

136. LEDGER OF APPROPRIATION AND DISBURSEMENT RECORD, 1901--.

10 vols.

Record of money appropriated for funds, and disbursements against same, showing name of party, amount, fund that claim was paid from, date, and fund name. Arr. by name of fund. Hdw. on printed form. 550 pp. 18 x 12 x 3. Auditor's off.

137. AUDITOR LEDGER, 1861-1930. 4 vols.

Record of county poor relief, showing twp., date, amount disbursed or amount received, and total amount spent per twp. Arr. chron. Hdw. 300 pp. 18 x 14 x 3. 1 vol., 1861-68, 3rd floor, ne. stg. rm.; 3 vols., 1868-1930, auditor's record rm.

138. POOR ACCOUNT RECORD, 1897-1911. 2 vols. (1-2).

Record of county poor relief accounts, showing dates, county, no. of order, to whom paid, twp., total amount, date, quietus no., and amount. No index. Hdw on printed form. 400 pp. 18 x 12 x 3. 1897-1909, auditor's record rm.; 1 vol., 1910-11, 3rd floor, ne. stg. rm.

139. REGISTER OF WARRANTS, 1918--. 27 vols.

Record of warrants issued by county auditor, showing warrant no., date,

Receipts and Disbursements(continued)

to whom issued, amount, and auditor's signature. Arr. chron. Hdw. 250 pp. 20 x 14 x 1. 19 vols., 1918-32, 3rd floor, se. stg. rm.; 8 vols., 1933--, auditor's record rm.

140. RECEIPTS OF TOWNSHIP AND TRUST FUNDS, 1871-93. 1 vol.

Record of receipts of twp., and trust funds, showing no., from whom received, county revenue, road fund, twp., fund, special school fund, dog fund, twp., tuition fund, show license, redemption fund, improvement fund, building fund, circuit court docket fee, and railroad tax. No index. Hdw. on printed form. Condition poor. 686 pp. 18 x 12 x 3. 3rd floor, ne. stg. rm.

For later records, see entry 135.

Taxes

Appraisements

141. TRANSFER BOOKS, 1859--. 41 vols.

Record of transfers of real estate, showing owner's name, land or lots, description, name of town, sec., twp., range, acres, inlot, outlot, value, value of improvements, to whom transferred, kind of deed or instrument, date, and from whom transferred. No index. Hdw. on printed form. 250 pp. 18 x 14 x 2. 40 vols., auditor's off.; 1 vol., 1865-71, 3rd floor, nw. stg. rm.

142. RECORD OF ASSIGNMENTS, 1881-92. 1 vol.

Record of assignments and transfers of land by tax sale, showing date, to whom transferred, and oath to auditor of property transfer. No index. Hdw. on printed form. 450 pp. 18 x 12 x 3. Auditor's off.

Taxes--Appraisements(continued)

143. ASSESSOR STATISTICS, 1873-99. 10 vols.

Record of domestic products, showing crops raised, stock, poultry, date, name of party, no. of acres per crop, no. of stock, and poultry, and total no. of each per twp. No index. Hdw. on printed form. Condition fair. 200 pp. 16 x 12 x 1. 3rd floor, se. stg. rm.

144. STATISTICAL STATEMENT OF ASSESSOR, 1874--. 61 packages.

Itemized statement of all stock and personal property, and total individual assessments by twps. No index. 10 x 8 x 10. 3rd floor, ne. stg. rm.

145. CORPORATION PAPERS, 1910-34. 6 file boxes.

Reports of corporations for assessment purposes, showing name, address, capital stock, actual value, indebtedness by mortgage, salaries, materials, repairs, and total. No index. 6 x 6 x 12. Condition fair. 3 file boxes, 1910-20, basement vt.; 3 file boxes, 1920-34, auditor's off.

Returns

146. AFFIDAVIT OF MORTGAGE INDEBTEDNESS, 1914--. 45 vols.

Record of affidavits for mortgage exemption, showing person's name, date, property valuation, and amount of mortgage. No index. Hdw. on printed form. 200 pp. 10 x 16 x 6. 31 vols., 1914-25, 3rd floor, ne. stg. rm.; 14 vols., 1926--, auditor's record rm.

147. MORTGAGE RECORD, 1880-99, 1 vol.

Record of mortgages for tax purposes, showing mortgagor, mortgagor, book, page, date, amount of credit, and remarks. No index. Hdw. on printed form. Condition poor. 518 pp. 18 x 12 x 3. Assessor's rm.

Taxes(continued)

Lists

148. ASSESSMENT LISTS, 1872--. 2240 vols.

Record of real estate and personal property assessments, showing taxpayer's name, list of personal property, real estate, and assessment amount. Arr. by taxing unit, thereunder alph. by taxpayer's name. Hdw. on printed form. Condition fair. 360 pp. 16 x 12 x 2. 1530 vols., 1872-1933, 3rd floor, center stg. rm.; 632 vols., 1878-1933, 3rd floor, se. stg. rm.; 2 vols., 1910-11, basement vt.; 76 vols., 1932--, assessor's off.

149. ASSESSOR BOOK, 1870--. 702 vols.

Record of total assessment of personal and real estate property, showing owner's name, real estate description, sec., twp., range, actual value, mortgage exemptions, soldiers' exemptions, and poll tax. Arr. by taxing unit, thereunder alph. by property owner's name. Hdw. on printed form. Condition fair. 150 pp. 18 x 12 x 1. 442 vols., 1870-1906, 3rd floor, se. stg. rm.; 137 vols., 1907-26, 3rd floor, ne. stg. rm.; 110 vols., 1927-34, auditor's record rm.; 13 vols., 1935, assessor's off.

Delinquent and Erroneous

150. TAX CERTIFICATES, 1935. 1 filo box.

Real estate certified for tax sale on account of delinquent taxes, showing date, place of sale, name of delinquent tax payer, property location, purchaser's name, and amount. No index. Condition fair. 6 x 6 x 12. Basement vt.

For tax deeds, see entry 86.

Taxes--Delinquent and Erroneous(continued)

151. INSOLVENT RECORD, 1866--. 3 vols.

Record of insolvent, doubtful, and non-resident taxpayers, showing names, address, and amount of taxes. No index. Hdw. on printed form. 641 pp. 18 x 12 x 3. 2 vols., 1866-1931, auditor's off.; 1 vol., 1935--, treasurer's off.

Plat Books

152. PLAT BOOK, 1891-1932. 94 vols.

Record of plats of land to be assessed, showing name and address of owner, and amount of assessment. No index. Hdw. 1891-1903, condition poor. 100 pp. 18 x 12 x 1. 38 vols., 1891-1903, 3rd floor, ^{stg.} rm., 43 vols., 1907-25, 3rd floor, ^{new} stg. rm., 13 vols., 1927-32, auditor's off.

School Funds
(See also entries 96-97)

153. SCHOOL FUND LOANS, 1838--. 9 vols. (1,1-2, 6 vols. not numbered).

Record of school fund loans, showing loan no., date of mortgage, name and address of mortgagor, date recorded, page no., amount, interest, date due, date paid, payment of principal, date, amount, kind of fund, and description of property. 1838-66, indexed alph. by name of mortgagee; 1861--, indexed alph. by name of mortgagor. Hdw. on printed form. 1838-66, Condition poor, 500 pp. 18 x 13 x 3. 2 vols., 1839-90, 3rd floor, ne. stg. rm.; 7 vols., 1861--, auditor's record rm.

School Funds(continued)

154. SCHOOL FUND LOANS, 1935--. 1 file box.

Record of loans made from school funds, showing name, amount, date, and kind of security. No index. 10 x 18 x 15. Auditor's off.

155. INVENTORY OF LOANS OF TRUST FUNDS, 1909-27. 1 vol.

Record of school funds loans, showing amount of interest, no. of loan, date, amount of loan, amount of each fund unpaid, total loan unpaid, and total amount of loans. No index. Hdw. on printed form. Condition poor. 200 pp. 17 x 16 x 1 $\frac{1}{2}$. 3rd floor, ne. stg. rm.

156. REGISTER OF SCHOOL FUNDS RECEIVED, 1843-1909. 3 vols.

Record of school fund receipts, showing amounts paid in, principal and interest, names and nos. of funds, date, name of payer, amount, and receipt no. No index. Hdw. on printed form. 500 pp. 18 x 12 x 3. -3 vols., Auditor's off.

For later records, see entry 96.

157. LEDGER SCHOOL FUND, 1855-1925. 5 vols. (1, and 4 vols. not numbered)

Record of school funds and Congressional school funds, showing amount due from city, town, or range, monthly distributions, to whom paid, date, amount, and fund. Arr. chron. Hdw. 400 pp. 16 x 10 x 3. 4 vols., 1855-98, 3rd floor, stg. rm.; 1 vol., 1898-1925, auditor's off.

For later records, see entry 96.

158. LEDGER SCHOOL FUNDS, AUDITOR, 1856-1912, 3 vols. (1, and 1 vol. not numbered).

Record of school funds, showing loan no., name of borrower, amount, and date. No index. Hdw. on printed form. 550 pp. 18 x 12 x 3. 2 vols., 1856-1912, auditor's off.; 1 vol., 1871-1891, 3rd floor, ne. stg. rm.

School Funds(continued)

159. REGISTER OF SCHOOL FUNDS DRAWN ON TREASURER, 1871-1909. 2 vols.
(1-2).

Record of school funds drawn on treasurer, showing date of order, no., to whom issued, interest, principal fund, and list of funds. No index. Hdw. on printed form. 400 pp. 18 x 12 x 3. 1 vol., 1871-1894, auditor's off.; 1 vol., 1894-1909, basement stg. rm.

Official and Retailer's Bonds

160. BONDS, 1901--. 5 file boxes.

Surety bond of public officials, showing date, name, residence, kind of office, term, duties, amount of bond, and name of bondsman. No index. 6 x 6 x 12. 2 boxes, 1901-15, basement vt.; 3 boxes, 1915--, auditor's off.

161. RETAILER'S BOND RECORD, 1872-88. 1 vol.

Record of retailer's bond to sell liquor, showing date, name, address, kind of bond, and amount. No index. Hdw. on printed form. 485 pp. 18 x 14 x 2. Auditor's off.

162. LIQUOR LICENSES AND BONDS, 1896-1900. 4 file boxes.

Liquor licenses and bonds, showing date, name, business location, amount of bond, and sureties name. No index. 6 x 8 x 12. 3rd floor, se. stg. rm.

Maps

163. STANDARD ATLAS OF BARTHOLOMEW COUNTY, 1900. 1 vol.

Maps (continued)

Political and historical atlas of Bartholomew County, showing twps., and historical sketches of county. Condition poor. 110 pp. Scale, 2 " to 1 mile. 18 x 18 x 1. Auditor's record rm.

The office of county assessor was created by an act of 1891 (Acts 1891, ch. 99, sec. 112). This officer is elected for a four-year term, there being no prohibition against successive terms in office. Qualifications are established by law: he must be a continuous freeholder of Johnson County for not less than four years prior to the date of his election, and he must provide a five thousand dollar bond, with two or more good freehold sureties approved by the auditor, who also administers the oath of office. His work is under the direction of the State board of tax commissioners, and he may be removed by that board, after a hearing, for incompetency, neglect of duty, or misconduct in office. (Acts 1919; Burns' Ind. Stat. Ann. 1933, 64-1101.)

The inception date of this office in Johnson County is 1891. All records are located in the courthouse unless otherwise stated.

His duties are to instruct and advise the township assessors, to review their returns, to assess omitted real and personal property, to appraise estates for inheritance taxes, to carry out the orders of the State board of tax commissioners, and to report to the board any delinquencies of township assessors. He is ex-officio member and president of Johnson county board of review. He also sets the value upon intangibles for taxation, and examines public records to find if this tax is paid. (Acts 1919; Burns' *ibid.*, 64-1101, 64-1102.)

164. RECORD OF ADDITIONS TO TAX DUPLICATE, 1902-32. 1 vol.
Record of additions to tax duplicates, showing name, property location, twp., town or city, kind of property, date, and amount added to tax duplicate. No index. Hdw. on printed form. 550 pp. 18 x 12 x 3.
Assessor's off.

165. RECORD OF UNCANCELLED MORTGAGES, 1911-21. 1 vol.

Record of taxable mortgages, showing names of mortgagee and mortgagor, date, amount, when due, canceled or uncanceled, and addresses.

Indexed alph. by name of city or twp. Hdw. on printed form. 525 pp.

18 x 12 x 3. Assessor's off.

Maps

166. JOHNSON COUNTY, 1933. 2 maps.

Land tenure map of Johnson County, showing farm land, location, acreage, and owner's name. Drawn by J. B. Duckworth. Published at Franklin, Ind. Scale; 2" to 1 mile. 40 x 34. 1 map, assessor's off.; 1 map, surveyor's off.

Johnson County has an annual board for the review of assessments and the equalization of the valuation of real and personal property. The board is composed of the assessor, treasurer, auditor, and two freeholders of opposite political parties, appointed by the judge of the circuit court. The assessor is the president and the auditor is the secretary of the board. (Acts 1919; Burns, 64-1201, 64-1205.) The inception date of this board in Johnson County is 1891. All of the records of this office are located in the courthouse unless otherwise stated.

From 1881 to 1891 the duties of reviewing and equalizing tax assessments were performed by a county board of equalization consisting of the county commissioners and four freeholders appointed by the circuit judge. (Acts 1881, ch. 96. p. 611.) The law of 1891 superseded this act and created the county board of review, composed of the treasurer, assessor, and auditor (Acts 1891). The Act of 1919 re-established the board, adding the two freeholder appointments to its membership.

It is the duty of the board to make changes in the valuation of the property in the township or any taxing unit within the township, and to determine the rate per cent to be added or deducted in order to make an equitable equalization of taxes throughout the county. The board also has the power, in proper cases, to correct the valuation of any particular tract or lot. (Acts 1919, *ibid.*)

If the board shall find the aggregate assessment too high or too low or unequal, it may set aside the assessment of the whole county, or township, or taxing unit therein, and order a new assessment. (Acts 1919, *ibid.*)

167. BOARD OF REVIEW, 1895--. 2 vols. (M, and 1 vol. not numbered).

Record of the board of review sessions, showing date, minutes of the proceedings, cases reviewed, action, time of adjournment, and date of next meeting. Indexed alph. by name of petitioning taxpayer. 1895-1915, hdw.; 1916--, typed. 525 pp. 18 x 12 x 3. 1 vol. 1895-1932, assessor's off.; 1 vol. 1932--, auditor's off.

168. BOARD OF REVIEW, 1904--. 3 file boxes.

Certificates of adjusted assessments set by the board of review, showing date, name, address, amount of personal and real estate assessments. Arr. chron. 6 x 6 x 12. 1 file box, 1904-9, basement vt.; 2 file boxes, 1909--, auditor's off.

The board of tax adjustment of Johnson County consists of one member of the county council selected by the council, and six members appointed by the judge of the circuit court. The appointees must have the following qualifications; one shall be a township trustee; one shall be a mayor or president of the board of trustees of an incorporated town; one shall be a member of the city board of education; and three shall be resident freeholders of the county at large, not holding any public office. Not more than four of the members of the board shall belong to the same political party. (Acts 1933; Burns, 64-304.) The inception date of this board in Johnson County is 1933. All of the records of this office are located in the courthouse unless otherwise stated.

It is the duty of the board to examine, and if it deems necessary, revise, change, or reduce, but not increase, any tax levy and any corresponding items of the budget on which the tax levies are based, and apportion the total of all of the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. (Ibid.)

169. BOARD OF TAX ADJUSTMENT, 1932--. 1 vol.

Record of budget and tax levy adjustments, showing date of assessments, adjustments, minutes of meetings, ^{whether} real or personal property, No index. Typed on printed form. 575 pp. 18 x 12 x 3. Auditor's off.

The board of Johnson County commissioners constitutes the board of finance. The auditor acts as secretary. The board may sue and be sued in its own name whenever necessary to accomplish the purposes intended by its creation. The inception date of this board in Johnson County is 1907. All records of this board are located in the courthouse unless otherwise stated.

The board of finance has charge of and controls the funds of Johnson County (Acts 1907; Sec. 61-606, 61-607, Burns' Ind. Stat. Ann. 1933).

The board of finance selects the depository for county funds. It approves the purchase of U.S. Government bonds or other interest-bearing obligations of the U. S. Government. It invites proposals to receive public funds on deposit, receives proposals, and creates and revokes depositories. (Acts 1907, 1909, 1931; Sec. 61-610 to 61-613, Burns' Ind. Stat. Ann. 1933.)

The General Assembly of 1935 repealed the act establishing this board, and in the same session in the "Depository Act of 1935", re-established the board of finance practically unaltered (Acts 1935; Sec. 61-628, 61-631 to 61-639, Burns' Ind. Stat. Ann. 1933).

170. RECORD OF COUNTY BOARD OF FINANCE, 1909--. 1 vol.

Record of the board of finance, showing date, minutes of the proceedings, approval of banks for funds, bids, rate of interest expenditures, and names of members of the board. No index. 1909-18, hdw.; 1918--, typed. 326 pp. 18 x 12 x 2. Auditor's off.

171. BOARD OF FINANCE, 1913--. 8 file boxes.

Financial reports and bonds of banks and trust companies, showing name of bank officials, date organized, financial report, paid up capital, and amount of surplus. Arr. chron. 6 x 6 x 12. 2 file boxes, 1913-15, basement vt.; 6 file boxes, 1916--, auditor's off.

172. DEPOSITORY REPORTS, 1915--. 3 file boxes.

Monthly depository report of banks, showing date, name of bank, address, amount of interest, balance on hand, and remarks. Arr. chron. 6 x 6 x 12. 1 file box, 1915-16, basement vt.; 2 file boxes, 1916--, auditor's off.

The treasurer is a constitutional officer elected for a term of two years and is not eligible to serve more than four years in any period of six years. He is nominated in the primary and elected in the regular election. He is required to execute his official bond of not less than the amount of money which may come into his hands at any time during the term. (Indiana Const., Art. 6, Sec. 1, Burns' Ind. Stat. Ann. 1933, 49-3101.) The inception date of this office in Johnson County is 1823. All of the records of this office are located in the courthouse unless otherwise stated.

The treasurer receives all money coming to Johnson County and disburses the same on the proper orders. He keeps fee books and cash books and makes quarterly reports to the auditor. At the expiration of his term of office he gives a sworn statement to the auditor showing specifically the amount of fees collected, and deposits with the auditor all orders redeemed. He makes a monthly statement to the treasurer of State, collects property and poll taxes and State license fees, and diverts to the State the proceeds from the sale of estates when the heirs are unknown. (Indiana Const., Art. 6, Sec. 1; 1 Indiana Rev. Stat. 1852; Acts 1853; Burns' Ind. Stat. Ann. 1933, 49-3103 to 49-3317.)

Tax Collections

173. TAX DUPLICATE AND DELINQUENT LISTS, 1878--. 74 vols.

Record of tax assessments, levy, and payments of taxes on real

Tax Collections(continued)

estate and personal property, showing date, name, address, location of property, value, amount assessed and paid by taxing unit, thereunder, and amount delinquent. Arr. alph. by name of taxpayer. Hdw. on printed form. 380 pp. 18 x 12 x 3. 46 vols., 1878-1930, 3rd floor, sw. rm.; 28 vols., 1931--; treasurer's vt.

174. RAILROAD TAX DUPLICATE, 1895-96. 1 vol.

Record of tax assessments on railroad property, showing date of assessment, amount, kind of property, valuation, and appraisal. No index. Hdw. on printed form. 325 pp. 18 x 18 x 3. 3rd floor, sw. rm.

175. MORATORIUM TAX DUPLICATE, 1934--. 1 vol.

Record of moratorium tax duplicates, showing date, name, address, kind of property, description, valuation, appraisal, duplicate no., amount of tax, delinquent, interest due, principal due, date and condition of moratorium, and amount paid. Indexed alph. by name of taxpayer. Hdw. on printed form. 800 pp. 18 x 12 x 6. Treasurer's off.

176. COUNTY TREASURER'S REGISTER TAXES COLLECTED, 1869--. 11 vols.

(1871-1924, missing.

Record of all taxes collected, showing date, and duplicate no., name, address, twp., date of delinquent, insolvent, current tax, special assessment, and total tax. Arr. chron. Hdw. ^{on printed form} 525 pp. 18 x 12 x 3. 1 vol., 1869-70, 3rd floor, sw. rm.; 8 vols., 1925-34, 3rd floor, sw. rm.; 2 vols., 1935--., treasurer's vt.

177. TAX RECEIPTS, 1860--. 210 file boxes (A-Z, more than 1 box to a letter).

Receipts of paid and unpaid taxes, showing name, address, kind of property, and poll, valuation, description, appraisal, and amount of tax. Arr. alph. by name of owner. 3 x 6 x 10. 200 file boxes, 1860-1934, 3rd floor, sw. rm.; 10 file boxes, 1934--., treasurer's off.

Public Improvement Records

178. DITCH TAX DUPLICATE, 1906-18. 1 vol.

Record of assessments for ditch drainage, showing date, name of ditch, land owners, location, length, and land benefited. Arr. chron. Hdw. on printed forms. 300 pp. 18 x 24 x 3. 3rd floor, sw. stg. rm.,

179-80. GRAVEL ROAD DUPLICATE-FREE GRAVEL ROAD, 1880-87.

4 vols. (2 vols. each, duplicated)

Record of tax duplicate assessments on free gravel roads, showing date, name of land owners, duplicate no., location, description of land, name of town, twp., range, acres, addition, inlots, outlots, land or lot no., benefit received by road, assessments, no. of receipts, penalty, interest, cost, and total amount. No index. Hdw. on printed forms. 160 pp. 18 x 18 x 1. ^{SW}sw. stg. rm., 3rd floor.

181. REGISTER OF ROAD RECEIPT, 1895-1905, 2 vols.

Record of road receipts paid by treasurer, showing date, no. of receipt, name or no. of road, location, district no., kind of work or material, and total amount. Arr. chron. Hdw. on printed forms. 300 pp. 18 x 18 x 2. 3rd floor, sw. stg. rm.

Receipts and Disbursements

182. CASH BOOK - TREASURER, 1880-1924. 50 vols.

Record of cash received by treasurer, showing date, name of payer, amount, kind of fund, and receipt no. Arr. chron. Hdw. 400 pp.

18 x 14 x 3. 3rd floor, se. stg. rm.

183. REGISTER OF WARRANTS BY DEPOSITORIES, 1913--. 7 vols.

(1-2, and 5 vols. not numbered). Title varies.

Record of treasurer's warrants by depository, ^{date of deposit} date of warrant, date presented to treasurer, and amount of deposit. No index. Hdw.

on printed forms. 500 pp. 18 x 12 x 3. 3 vols., 1913-30, 3rd floor, sw. stg. rm.; 4 vols., 1931--, treasurer's vt.

By an Act of 1873, a county board of education was created. The board is comprised of the county superintendent of schools, the trustees of the county, and chairman of the school trustees of each city and town of the county. The inception date of this board in Johnson County is 1873. All records of this board are located in the courthouse unless otherwise stated.

The duties of the board shall be to consider the general wants and needs of the school and matters relating to purchase of school furniture, books, maps, charts, etc. (Acts 1873; Sec. 28-801, Burns' Ind. Stat. Ann. 1933).

184. BOARD OF EDUCATION RECORD, 1932--. 1 vol.

Record of the semi-annual meetings of the board of education, showing date, minutes, appointment of superintendent, and attendance officer. No index. Hdw. 300 pp. 18 x 14 x 2. School superintendent's off.

In 1873, by legislative enactment, the office of county superintendent of schools was created. This officer is elected by the township trustees and serves for a term of four years. The candidate must have had five years of successful experience as a teacher in the public schools, and at the time of his election he must hold a superintendent's license. He must give bond for five thousand dollars. (Acts 1873; Sec. 28-702, Burns' Ind. Stat. Ann. 1933). The inception date of this office in Johnson County is 1873. All records of this office are located in the courthouse unless otherwise stated.

The superintendent exercises general supervision of the schools of Johnson County. He visits schools while they are in session, conducts teacher's institutes, and calls meetings of teachers of Johnson County schools once each month in the school year. He makes out the basis of apportionment of school revenues from the enumeration. He presides over the county board of education and receives applications for school aid relief. (Acts 1933; Sec. 28-901 to 28-911, Burns' Ind. Stat. Ann. 1933).

Activities and Reports

185. SCHOOL EXAMINERS RECORD, 1866-80. 1 vol.

Record of school examiners, showing date, no. of children, districts, teacher's salary, amount of revenue for tuition, value of school houses, furniture, amount of school tax assessed, taxable property, poll tax, no. of library vols. taken out, trustee's salary, and monthly reports of teachers. Arr. alph. by twps. Hdw. on printed form. 525 pp. 18 x 12 x 3. 3rd floor. nw. str. rm.

Activities and Reports(continued)

Teachers

186. LICENSE APPLICATION AND INFORMATION, 1924--. 2 file cabinets.

Teacher's application for license, showing date, name, address, age, qualifications, term, and subjects to teach. No index. 13 x 11 x 26.

School superintendent's receiving rm.

Pupils

187. HIGH SCHOOL PERMANENT RECORDS, 1931--. 1 file drawer.

Students high school credits, showing date, name, address, no. of subjects, grades, credits, and name of teachers. No index. 13 x 11 x 26. School superintendent's receiving rm.

By legislative enactment in 1891, the office of health commissioner was created. This officer is elected by the county commissioners to serve for a term of four years. The inception date of the records in Johnson County is 1882. From 1882 until 1891 records were kept by the county board of health composed of the township trustees, a mayor, common council of each city in the county, and board of county commissioners. After the establishment of the health commissioners the board was abolished. The inception date of this office in Johnson County is 1891. All records are located in the courthouse unless otherwise stated.

It is the duty of the health commissioner to safeguard the health and to promote sanitary systems for the citizens of the county. He is also required to study and check contagious diseases in the various communities, wherever and whenever possible, and advise and counsel various persons interested in the control of diseases. He is required to maintain records of births, deaths, marriages, make dairy inspection, food inspections, and hold regular examinations of pupils in the various schools of Johnson County at regular intervals. (Acts 1891; Sec. 35-108, Burns' Ind. Stat. Ann. 1933.)

188. RECORD OF BIRTHS, 1882--. 13 vols.

Record of births, showing date, name, sex, residence, parent's name, age, occupation, health, date and place of birth. Arr. chron. Hdw. on printed form. 250 pp. 18 x 12 x 2. Assessor's off.

189. RECORD OF MARRIAGES, 1892--. 10 vols.

Record of marriage licenses, showing date, name, residence, date and place of birth, occupation, parent's name, residence, and place of birth, and occupation. Arr. chron. Hdw. on printed form. 585 pp. 18 x 12 x 3. 9 vols., 1892-1930, basement stg. rm.; 1 vol., 1930--, assessor's off.

For other records, see entries 32a-34.

190. RECORD OF INFECTIOUS AND CONTAGIOUS DISEASES, 1882--. 5 vols.

Titles varies.

Record of contagious diseases, showing date, name of patient, sex, residence, kind and period of disease, attending physician, parent's name, color or race, residence, date and place of birth, no. in family, date of quarantine established and recorded. Arr. chron. Hdw. on printed form. 275 pp. 18 x 12 x 2. 1 vol., 1882-1901, basement vt.; 2 vols., 1901-10, basement stg. rm.; 2 vols., 1910--, assessor's off.

191. RECORD OF DEATH, 1882--. 12 vols.

Record of deaths, showing date, name, residence, cause and place of death, sex, color, date of birth, single or married, name of husband or wife, age, occupation, parent's name, residence, date and place of birth, health, date filed, and name of health officer. Arr. chron. Hdw. 250 pp. 18 x 12 x 2. Assessor's off.

The board of public welfare of Johnson County consists of five persons having a recognized interest in and knowledge of the problems of public welfare. The board is appointed by the judge of the circuit court; at least two members must be women and not more than three members may be adherents of any one political party. (Acts 1936; Burns' Ind. Stat. Ann. 1933, 52-1118.)

The inception date of this board in Johnson County is 1936. All records are located in the courthouse unless otherwise stated.

Subject to the rules and regulations of the State department of public welfare, the county board is charged with the administration of assistance to dependent children in their own homes, old age assistance, service and assistance to persons otherwise handicapped, the care and treatment of dependent, neglected, and handicapped children, children in danger of becoming delinquent, and other welfare activities as may be delegated to it by the State department of public welfare, under provisions of the act, including services connected with assistance to the blind.

The director, who is appointed by the board of public welfare of Johnson County under the supervision of the circuit court, performs the functions of probation officer and agent of the court. (Acts 1936; Burns' *ibid.* 1933, 1936 Supplement, 52-1119, 52-1120.)

A board of childrens' guardians, which was established in 1889 to care for neglected children, was abolished by the 1936 act and jurisdiction was transferred to the board of public welfare (Acts 1936; Burns' *ibid.*, 52-1121).

All jurisdiction vested in county boards pertaining to welfare work was transferred to the board of public welfare in 1936 (Acts 1936; Burns' *ibid.*, 1933, 52-1408).

192. REGISTER OF APPLICATIONS, FOR AGED, BLIND, AND CHILDREN,
1936--. 1 vol.

Record of aged, blind, and children's applications for assistance, showing date, name, address, sex, code no., visitor's report, date rejected or allowed. Arr. chron. Hdw. on printed form. 100 pp. 10 x 16 x 1. Public welfare off.

193. RECOMMENDATION RECORD, 1936--. 1 vol.

Record of recommendations for assistance by board of public welfare, showing application no., name of applicant, residence, sex, color or race, date and place of birth, rejected or allowed, and amount of pension. Arr. chron. Hdw. on printed form. 150 pp. 10 x 16 x 1. Public welfare off.

194. RECORD OF ASSISTANCE, 1936--. 1 vol.

Record of aged, blind and children's assistance, showing application no., date, name, residence, sex, date and place of birth, date rejected, allowed, granted, and amount per month. Arr. chron. Hdw. on printed form. 500 pp. 10 x 16 x 3. Public welfare off.

195. RECORD OF REPAYMENT, 1936--. 1 vol.

Record of public assistance replacement funds, showing serial no., date received, amount, account no., and name of director. Arr. chron. Hdw. on printed form. 200 pp. 18 x 10 x 1. Public welfare off.

196. REGISTER OF CLAIMS, 1936--. 1 vol.

Record of public welfare claims, showing date, no. of claim, name of payee, appropriation no., amount and no. of warrant. Arr. chron.

Hdw. on printed form. 200 pp. 10 x 16 x 1. Public welfare off.

The county surveyor is a constitutional officer, elected for a term of two years without restriction on re-election. (Acts 1852; Burns' Ind. Stat. Ann. 1933, 49-3301). He must give bond in a sum fixed by the board of county commissioners. (Indiana Const. art. 6, sec. 2; 1 Ind. Rev. Stat. 1852; Burns' ibid., 49-3302). The inception date of this office in Johnson County is 1823. All of the records of this office are located in the courthouse unless otherwise stated.

The surveyor has charge, under direction of the county commissioners, of all surveying and civil engineering work of the county. No professional qualifications are required either by constitution or statute. If the surveyor elected is not a registered engineer, an assistant must be employed to perform the engineering duties of the office. (1 Ind. Rev. Stat. 1852; Acts 1911; Burns' ibid., 49-3309.)

The duties of the office are of two classes, public and private. The surveyor prepares plans and specifications for public improvements and has charge of the construction and maintenance of drainage ditches in the county. He removes, after examination, the obstruction of any streams. He also has charge of the maintenance and repair of county highways, bridges, and culverts, unless the county commissioners, as permitted by statute, employ a highway supervisor (q. v.) (ibid.). For private parties, he takes acknowledgments of mortgages and deeds for the conveyance of real estate (Acts 1857; Burns' ibid., 49-3317), and, upon request, runs boundary lines of farms and lots. (1 Indiana Rev. Stat. 1852; Acts 1875; Burns' ibid., 36-1110, 36-1111.)

197. SURVEYOR'S RECORD, 1907-26. 1 vol.

Record of townships, showing range, description of cornerstone, witness, sizes, course, and distance. Arr. chron. Hdw. on printed form.

Condition fair. 460 pp. 18 x 12 x 3. Surveyor's off.

198. MISCELLANEOUS RECORD, 1900-27. 1 vol.

Record of assessments for construction of ditches, showing meetings of county commissioners and their decisions, surveyor's expense statements, drainage, surveying, and survey outlines or profiles. Arr. chron.

Hdw. 686 pp. 18 x 12 x 3. Surveyor's off.

199. FIELD NOTES, 1850-57. 1 vol. (1 and 2).

Record of field notes, showing location of land according to twps., range no., meridian, sections, and cornerstones, corners of sections, twp., drains and courses followed. Arr. by twps., and thereunder by range no. Hdw. on printed form. Condition poor. 460 pp. 18 x 12 x 3. Surveyor's off.

200. DITCH RECORD, 1889-1927. 4 vols. (1-2, and 2 vols. not numbered).

Record of cleaning and repairing of ditches, showing name of ditch, owner's name, twps., range, no. of acres covered, allotment no., no. of feet from stake to stake, date cleaning must be completed, how disposed of, labor and costs assessed, and remarks. Arr. chron.

Hdw. on printed form. Condition poor. 360 pp. 18 x 12 x 2.

Surveyor's off.

Maps

201. MAP OF JOHNSON COUNTY, 1935. 1 map.

Political and communications map of Johnson County, showing towns, railroads, roads, farm acreage, and owner's names. Published by Indianapolis Engraving Co., Indianapolis, ^{Ind.} Black and white. Scale, 2" to 1 mile. 43 x 33. Surveyor's off.

Roads from pioneer times, were under local supervision. From 1879 to 1913 the county commissioners constituted a board of turn-pike directors, serving as supervisors, each in his own district. In 1913 the county highways were placed in charge of a superintendent of highways, who was appointed by the county commissioners for a term of four years. Some records bear his name and title. This office was established in 1913, and abolished March 1, 1933; and the powers and duties given to the surveyor. (Acts 1913, ch. 330, p. 877, 1933; Burns' Ind. Stat. Ann. 1933, 36-1113.)

In order to provide for necessary supervision in counties warranting more attention than the surveyor can give, the board of county commissioners has the right to employ, at its option, a highway supervisor (Acts 1933; Burns' *ibid.*, 36-1110). The board of commissioners of Johnson County has appointed a separate highway supervisor. The inception date of this office in Johnson County is 1933. All of the records of this office are located in the courthouse unless otherwise stated.

The highway supervisor oversees the maintenance and repair of all highways, bridges, and culverts of the county, and has authority to fix the limits of loads carried over them. It is his duty to see that the mail routes are kept open. He must attend the annual road school at Purdue University. (Acts 1933; Burns', *ibid.*, 36-1101 to 36-1110).

202. LEDGER, 1933---. 3 vols.

Record of county highway accounts posted, showing names of credits, and nature of indobtedness. Arr. chron. Hdw. 150 pp. 16 x 12 x 1.

Highway supervisor's off.

203. TIME RECORD, 1935--. 1 vol.

Record of time of all labor on county highways, showing date, no. of hours worked, name of laborer, and location of highway. Arr. chron. Hdw. on printed form. 150 pp. 16 x 10 x 1. Highway supervisor's off.

204. EXPENSE RECORD, 1933--. 3 vols.

Record of expense for upkeep of county highways, showing cost of labor, material, and miscellaneous expenses. Arr. chron. Hdw. 150 pp. 16 x 12 x 1. Highway supervisor's off.

205. CLAIM RECORD, 1935--. 1 vol.

Record of all claims on county highways, showing cost of labor and material. Arr. chron. Hdw. on printed form. 200 pp. 16 x 10 x 1. Highway supervisor's off.

206. MONTHLY REPORT, 1934--. 1 vol.

Record of monthly report, to auditor, showing inventory of labor, material, machinery purchased, and highway expenses. Arr. chron. Hdw. 200 pp. 16 x 12 x 1. Supervisor's off.

The office of county (agricultural) agent was created by legislative enactment in 1913. The act provides that this office shall come into existence whenever twenty or more residents of a county who are actively interested in agriculture and domestic science, file a petition with the county board of education. The petition is then presented to the council, which must provide appropriation for a salary and expenses for the maintenance of this office. The board of education then applies to Purdue University for the appointment of a county (agricultural) agent. The appointment is subject to the approval of both county and State boards of education, and is made annually, but reappointments may be made for two-year terms. The State also contributes, through the university, part of this officer's salary from the State educational funds. Both salary and expense accounts must be approved by Purdue University before payment by the county. (Acts 1913, 1923, 1927, Burns' Ind. Stat. Ann. 1933, 28-4911).

The inception date of this office in Johnson County is 1915. All records are located in the courthouse unless otherwise stated.

The duties of the agricultural agent, under the supervision of Purdue University, include cooperation with movements for the advancement of agriculture, farmers' institutes and clubs; giving advice to farmers on practical farm problems; conducting farm demonstrations and boys' and girls' clubs and contests; and aiding the county superintendent of schools in furnishing practical education in agriculture and domestic science (Ibid.).

By an act of 1931, the home demonstration agent, who is supplemental to the county agent, was created (Acts 1931; Burns' *ibid.*, 28-5627).

Reports

207. DAILY REPORT, 1936--. 1 file box.

Daily report of activities, showing date, accomplishment, nature and location of work done. No index. 12 x 12 x 24. Agent's off.

208. MONTHLY REPORTS, 1936--. 1 file box.

Report of activity on all classes in their work, showing kind of work, clothing, food, room improvement, and canning. No index. 12 x 12 x 24. Agent's off.

209. CORRESPONDENCE FOR COUNTY AGENT, 1930--. 1 file drawer.

Correspondence of agricultural agent regarding farming, showing date, how to plant seed, and rotation of crops. No index. 13 x 11 x 26. Agent's off.

210. PROJECTS AND CORRESPONDENCE, 1935--. 1 file drawer.

Projects and correspondence for work to be done in farming, showing date and season for planting of wheat and corn. No index. 13 x 11 x 26. Agents' off.

211. WHEAT FILES, 1932--. 4 file drawers.

Contracts between U. S. Government and farmers, showing date, no. of acres on wheat, name of farmer, and amount of wheat to plant. No index. 13 x 11 x 26. Agent's off.

212. 4-H CLUB ENROLLMENT, 1936--. 1 file box.

4-H club enrollment, showing name, address, age, and nature of class work. Arr. alph. by name of member. 12 x 12 x 24. Agent's off.

213. 4-H CLUB MEMBERSHIP, 1932--. 3 file drawers.

4-H club membership, showing date, name, kind of subject studied, name of club, and name of teacher. No index. 13 x 11 x 26. Agent's receiving off.

214. ECONOMICS CLUB, ENROLLMENT, 1936--. 1 file box.

Record, showing name and addresses of members of club, classes of cooking, canning food, and other home work. No index. 12 x 10 x $\frac{1}{2}$. Agent's off.

